

UNIVERSITY of HOUSTON

University Services

Cougar Card Advisory Committee (CCAC)

MEETING MINUTES

Friday, October 26, 2018

Cougar Village 2 Large Conference Rm

9:30 a.m. – 10:30 a.m.

Committee Attendees: Leanica Adams, Tonya Winters, Leslie Pruski, Ruben Tang, Cameron Barrett, Esmeralda Valdez, Danielle Steber, Emily Messa, Rosie Ashley, Deborah Davis, Kristianna Wilson, Kesav Radhakrishnan Nair, Randolph Campbell Jr., Sofia Sutterby

Absent: Ron Harris, Daniel Maxwell, Malcolm Davis, Katie Wisdom, Ksenia Krylova, Aspen Shariff-Bey, Savannah Heistad, Kenneth Mauk

Visitors: Fallon Jones

TOPIC	DISCUSSION	ACTION/FOLLOW-UP
Welcome	Call to Order/Welcome by Deborah Davis at 9:35am.	N/A
<u>Committee Updates/Information</u>		
Approved Minutes October 26, 2018	Motion granted by Committee to approve October minutes.	All voted in favor to approve.
Member roles, scope, and expectations	Voting Members: Attend and actively participate in all scheduled meetings,	

<p>Meeting Schedule Information</p>	<p>participate on any ad-hoc or subcommittees formed, engage in active information sharing between committee and the unit being represented, and cast your vote as required on any programs/initiatives</p> <p>Non-Voting Members: Attend and actively participate in all scheduled meetings, participate on any ad-hoc or subcommittees formed, and engage in active information sharing between committee and the unit being represented</p> <p>Committee Chair and Vice Chair: The role of the Chair and Vice Chair is to call meetings to order, adjourn meetings, take attendance, introduce agenda items, and call for motions</p> <p>Vote for Committee Chair and Vice Chair from voting members present Committee Chair- Randolph Campbell Jr. Vice Chair- Ruben Tang</p> <p>Committee Meetings are Schedule: 4th Friday of each month at 9:30am -10:30am.</p>	<p>All voted in favor for Randolph Campbell Jr. as Committee Chair and Ruben Tang as Vice Chair</p> <p>Friday, October 26, 2018 Friday, November 30, 2018 December – scheduled campus holiday: No December meeting Friday, January 25, 2019 Friday, February 22, 2019</p>
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<u>Key Priorities Updates</u>		
New Campus Smart Card	<p>Card Design: voting has been completed!</p> <ul style="list-style-type: none"> • We had a successful campaign through the “Get Involved” portal for selecting the design of our new Cougar Card • Total of 3,207 participants <ul style="list-style-type: none"> ◦ Students: 2,542 (79%) ◦ Fac/Staff: 665 (21%) • New card roll out spring/summer 2019 	N/A
Roll-out Electronic ID within the UH Go Mobile App	Continuing to work with UIT and TouchNet on our future mobile/digitized Cougar Card	N/A
Launch new Flexible spending program- ShastaBUCKS!	<p>Working with Copy and Print Services on marketing collateral to introduce program to the campus.</p> <p>Working with Auxiliary Services on introducing the capability to use ShastaBUCKS in the snack and beverage vending machines as well as the Farmer’s Market.</p>	N/A
Preferred Name Policy	<p>The policy has been submitted for the Quarter 2 review cycle</p> <ul style="list-style-type: none"> • The review cycle will last for 20 days starting on Friday, November 9, 2018 <p>The policy is in line recently approved SGA Transgender Inclusion Act, University Bill</p>	N/A

<p>Comprehensive Rate Structure</p> <p><u>Member Items</u></p> <p>Professional Organization Involvement</p>	<p>UB-55016</p> <p>Continue to work on rate structure as new services are introduced Will begin to work on RFP to explore biometrics technologies to enhance our campus identity management program</p> <p>UH was well represented at the 2018 NACAS Annual Conference conducting several 30 minute and 60 minute educational sessions</p> <ul style="list-style-type: none"> • Campus Card System Data...Keep It Clean • Communicating Parking and Mobility Impacts... • An Assessment of Student Worker Training Program Development... • Innovative Food Truck Program Enhances Campus Dining Experience... • Student Success in Our Business • Finding Gold in Your Data to Increase Auxiliary Services Revenues... <p>UH will be represented at the 2019 NACCU Annual Conference for a roundtable discussion and a 60 minute educational session</p> <p>NACAS- National Association of College</p>	<p>N/A</p> <p>N/A</p>
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Adjournment	Meeting adjourned at 10:03am.	Next Meeting- Friday November 30, 2018