

UNIVERSITY of HOUSTON

University Services

Cougar Card Advisory Committee (CCAC)

MEETING MINUTES

Friday, November 17, 2017

MD Anderson Library Faculty Senate Conference Rm #306

9:30 a.m. – 10:30 a.m.

Committee Attendees: Ron Harris, Tonya Winters, Ksenia Krylova, Stephanie Lewin, Aspen Shariff-Bey, Savannah Heistad, Nathalie Barsoum, Nour Alhwamdeh, Emily Messa, Esmeralda Valdez, Malcolm Davis, Deborah Davis, Tramaine Johnson

Absent: Leanica Adams, Marc Laney, Carlos Nieto, Daniel Maxwell, Bruce Gregory, Danielle Steber

Visitors: Bill Alt

TOPIC	DISCUSSION	ACTION/FOLLOW-UP
Welcome	Call to Order/Welcome by Deborah Davis at 9:37am.	N/A
<u>Committee Updates/Information</u>		
Approved Minutes October 27, 2017	Motion granted by Committee to approve October minutes.	All voted in favor to approve.
Member roles, scope, and expectations	Vote for Committee Chair and Vice Chair from voting members present Committee Chair-Aspen Shariff-Bey Vice Chair- Savannah Heistad	All voted in favor Aspen Shariff-Bey as Committee Chair and Savannah Heistad Vice Chair

<p>Meeting Schedule Information</p>	<p>December meeting date has been scheduled with locations.</p> <p>Spring Meeting Dates are:</p> <ul style="list-style-type: none"> • Friday, January 26, 2018 • Friday, February 23, 2018 • Friday, March 23, 2018 • Friday, April 27, 2018 <p>Committee roster has been updated. There are two vacant SGA member positions.</p>	<p>Meeting scheduled December 8, 2017 #201 General Services Building</p> <p>Deborah Davis will update calendar meeting invites once locations are confirmed.</p> <p>Deborah sent a copy to each member. We are still waiting on 2 appointments from SGA.</p>
<p><u>Key Priorities Updates</u></p> <p>Committee Key Priorities</p> <p>New Campus Card ID</p> <p>Introduction of TouchNet</p>	<p>Committee Key Priorities</p> <ul style="list-style-type: none"> • Implementation of New Campus Card ID System and Campus Smart Card. • Complete assessment of current On-line Photo submittal Program • Evaluate Department Policies and Evaluate/Update Departmental Service Fees <p>New Campus Card ID System vendor has been selected and notified.</p> <p>Deborah introduced TouchNet + Heartland OneCard Account Representative, Bill Alt.</p>	<p>N/A</p> <p>New Campus Card ID System vendor is TouchNet + Heartland OneCard.</p> <p>TouchNet + Hearland OneCard account representative presented on the system features and capabilities.</p>

	<p>TouchNet has served the collegiate market for over 30 years. The leader in providing campus commerce & payment systems. A modern, integrated, and extensible card system. Fully mobile, use of smartphones as an access device for payments and permissions throughout the campus enterprise. TouchNet works with over 800 institutions; serving more than 7,000,000 college students. They provide PeopleSoft real time integration and a Cloud-based PCI complaint system.</p>	
<p>New Campus Card System Sub-committee</p>	<p>Committee members signed up for Implementing New System sub-committee. Ex-Officio members are welcome to join any formed sub-committees.</p>	<p>Sub-committee member are Tonya Winters, Ron Harris, Stephanie Lewin, and Aspen Shariff-Bey</p>
<p>Service Assessment & Evaluation</p>	<p>Create Service Assessment & Evaluation sub-committee. Complete Assessment of current on-line Photo Submittal Program. Call out for Service Assessment & Evaluation sub-committee members. Ex-Officio members are welcome to join any formed sub-committees.</p>	<p>Discuss in December's meeting.</p>
<p>Introduction of Cougar Card MAPP</p>	<p>Introduction of Cougar Card MAPP 04.05.02. MAPP needs to be brought current based on implementation of new campus card system. Also, a review of current Terms and Conditions will be needed. Create sub-committee to work on these documents. Ex-Officio members are welcome to join any formed sub-committees.</p>	<p>Deborah sent out Current Cougar Card MAPP 04.05.02 to for committee to review and discuss in December's meeting.</p>
<p>Member Items</p>	<p>Committee Involvement: Invitation to participate in Finals Mania. Office of Administration holds event every semester right before finals. Volunteers serve pancakes, sausages, drinks etc. Monday Dec 4th 8:30pm – 10:30pm Located in Rockwell Pavilion.</p>	<p>Deborah send Finals Mania volunteer sign-up link and email.</p>

<p>TouchNet Presentation</p>	<p>Bill Alt, TouchNet Account Representative - A brief description of who the company is, presentation of TouchNet system features/capabilities, and a video of the system mobile features.</p>	<p>Bill Alt will send the following questions/information to Deborah to distribute to committee.</p> <ul style="list-style-type: none"> • List of TouchNet access ready vendors. • List of TouchNet integrated partners. • Status update on mobile app maps GPS feature project. • Limitations on national level use off campus dollars. • CougarVIP platform slide
<p>Adjournment</p>	<p>Meeting adjourned at 10:38am.</p>	<p>Next Meeting- Friday December 8, 2017</p>