

UNIVERSITY of HOUSTON

Bookstore Advisory Committee – Auxiliary Services

Meeting Minutes

Date: Thursday, April 11, 2019

Place: Auxiliary Services Conference Room

Scheduled Time: 2:00 PM -3:00 PM

Attendees: Voting Members – Marcella Norwood, Valentin Perez, Meghan Griggs, Darrell Hooker, Andy Moon

Non-Voting Members - Matt Prasifka, Bill Schaub, Elizabeth Cruces, Andrea Trevino for Eve Esch, Saira Trevino, Tania Hameed for SGA

- I. Welcome and Introductions
- II. Approval of Minutes
 - ✓ Motion to approve minutes for February 14, 2019 meeting. No opposes. Minutes were approved.
- III. Barnes & Noble Updates - Bill Schaub, Bookstore Manager
Partnership wins, where we are making progress:
 - ✓ Information Technology-leading the way with turning in adoptions
 - ✓ Auxiliary Services – graduation sales up 30%; logo merchandise up 4%
 - ✓ Math Gateway - \$360K in sales, 5% price reduction
 - ✓ Upcoming Promotions – Bookstore sales and graduation merchandise
 - ✓ Compliance reports regarding adoptions; we must continue building relationships with colleges and departments to ensure student success/retention
 - ✓ OER- lowest cost option; inclusive access delivery mode; no digital content yet
- IX. **Member Items** - None
- X. **Bookstore RFP/Presentations Update**
 - ✓ RFP process concludes on July 2, 2019 and the new Bookstore Agreement will be in place. Notification of the successful vendor will be identified within a couple of weeks.
 - ✓ Dialogues with references provided for bookstores, good feedback for both- no ah ha moments. By fall 2019, either B&N or Follett should be ready to go.
- XI. **Election of 2019-2020 Chair**
 - ✓ Chair was elected Spring of 2018; There has been no official changes to BAC by-laws. Agreed to hold off voting for Vice. Meghan self-nominated for BAC Chair, all voted in favor of. Congratulations Meghan! Term will expire April 2020.

Meeting adjourned at 2:33 pm.

Next Scheduled Meeting

Date: September 12, 2019

Time: 2:00 – 3:00 PM