

UNIVERSITY of HOUSTON

Bookstore Advisory Committee – Auxiliary Services

Meeting Minutes

Date: Thursday, February 14, 2019

Place: Auxiliary Services Conference Room

Scheduled Time: 2:00 PM -3:00 PM

Attendees: Voting Members – Steven Woods, Marcella Norwood, Gillian Bautista, Valentin Perez, Meghan Griggs, Darrell Hooker

Non-Voting Members Emily Messa, Matt Prasifka, Bill Schaub, James Pettijohn for Eve Esch , Heidi Kennedy, Saira Trevino, Ariana Santiago

I. Introductions

II. Approval of Minutes

Valentin asked if there were any corrections or changes to the minutes; Motion to approve minutes from the October 24, 2018 and November 8, 2018 meetings. No opposes. Minutes were approved.

III. At Large Candidate Meghan Griggs introduced herself as a first year graduate student from upstate NY; Studying Women of Color Experiences; received a few emails from BAC regarding this committee; interested in serving as a voice to better serve graduate students; Previously worked at Renssalaer, a highly selected engineering school that prepared her to serve on a committee such as this; Meghan has plenty experience working with undergraduate students. No questions for Meghan.

*Question as to why undergraduate student is not being considered for At Large Candidate; No interests from undergraduate students were received when the offer was open. In compliance with bylaws.

Meghan approved as At Large Candidate – Congratulations Meghan!

IV. Barnes & Noble Update - Bill Schaub, Bookstore Manager

Partnership Wins

Information Technology – Great feedback & faculty support, FacultyEnlight usage, bookstore timelines, and questions regarding College of Technology @ Sugarland campus (serving Wharton students as well)

Partnership with Auxiliary Services – Office of General Counsel re: email structure for mail list for students; web ordering

Flash Sales Results

May – June 2019 Unit sales are steady

Upcoming Promotions

February: 25% off all Nike and Under Armour, Women's BOGO 50%; Grad Fair, Hats & Cold Weather BOGO 50%; 75% off Clearance and 50% all beveled logo merchandise.

March: 25% off Red Shirts; 11-15th Spring Break; 50% T-Shirt BOGO

Matt and Bill met with licensing to discuss the beveled logo, which is being discontinued.

Negotiated for 18 month time frame to sell \$500K beveled logo inventory.

Spring 2019 Graduation Fair – February 19-21, 2019 (10-4 PM)

Career services has not yet responded to invitation to participate

Textbook Adoptions - Ariana had a session with faculty regarding OER reporting (OER explained to Meghan) our library is a great partner with this process; 84% spring results; Open Educational Resources - legislative guidelines that require us to report for students since Texas controls funding for public schools
HB33 – Information should be posted 30 days prior to the start of class; should be in syllabus format; Bill will find out about the HB33 requirements

IX. Member Items

Matt mentioned that last fall our B&N contract was reviewed, and an outside consultant recommended that UH conclude its agreement with B&N. We have gone into an RFP process.

Emily indicated that we are not dissatisfied with the current B&N agreement, it is just outdated. We are in a different place since the initiation of this agreement, and we need to update with a more modern agreement. Each of our components are in a different place now. We want support for faculty, better learning materials, student affordability and more innovation. This is a system wide agreement, now is the time to exercise our options before the landscape changes too much.

RFP deadline to Purchasing - March 12, 2019

Anticipated start date for new contract - July 1, 2019

Very curious to see what offers come from this process. Updates will be provided at BAC April meeting. No questions asked.

X. Meeting adjourned at 2:33 pm.

Next Scheduled Meeting

Date: April 11, 2019

Time: 2:00 – 3:00 PM