HOW TO ADOPT
YOUR COURSE MATERIALS
IN SIX STEPS OR LESS!

This handout provides easy step-by-step instructions on submitting course material adoptions to our UH Campus Store. Follow the steps below to adopting traditional textbooks, faculty-developed course packs, OER (Open Educational Resource) materials.

Please note that even if you are not using course materials for your class, you must still follow the process below for entering "no adoptions."

Providing course material adoption information to the UH Campus Store as early as possible enables the UH Campus Store to:

- Ensure multiple options: Students can choose between used, digital, and new course materials to budget for the best option for their learning success.

- Provide choice: Students can research and obtain the most affordable course materials (the UH Campus Store price matches against Amazon and Barnes and Noble).

- Support students on financial aid: Veterans and Texas Workforce Commission participants can easily access all of their required course materials at the UH Campus Store.

- Support students on book loans: Students who participate in the campus book loan program can easily access all of their required course materials at the UH Campus Store.

- Support multiple payment options needed by students (Cash, Check, or ShastaBUCKS): Some students are not comfortable using or do not have access to debit or credit cards, and are not able to purchase from online retailers or publishers.

UNIVERSITY of
HOUSTON
OFFICE OF ADMINISTRATION

BOOK REQUEST IN 6 EASY STEPS

STEP 1 Access your course in your Faculty Center.

Fall 2021 | University of Houston

Change Term

Select display option

● Show All Classes   ○ Show Enrolled Classes Only

Upload CV

| Icon Legend | 👪 Class Roster | 📝 Grade Roster | 🖥 Learning Management |

My Teaching Schedule > Fall 2021 > University of Houston

Personalize | View All | 🔁 | 📊   First ◀ 1 of 1 ▶ Last

	Class	Class Title	Enrolled	Days & Times	Room	Class Dates	Syllabus Upload Link
👪		Student Develop/Student Affair (Lecture)					Syllabus

View Weekly Teaching Schedule

Textbook Requests

STEP 2 Click on "UH Main/Sugar Land Campus Bookstore"

Here are the direct links to Follett Discover for each campus:
UH Main/ Sugar Land: Campus Bookstore
UHD: UHD Campus Store
UHCL: Find Your Course
UHV: Textbooks

OK   Cancel

STEP 3 Select Term and click "Discover for this course".

Student Develop/Student Affair

Manage by Section

Student Development in College

Adopted

Diverse & Critical Perspectives on Student Development Theory, SS 154

Adopted

Square Pegs and Round Holes: Alternative Approaches to Diverse

Adopted

View all 3 materials

Discover for this course

TO ADOPT PUBLISHER COURSE MATERIALS

STEP 4a Type your ISBN number in the search field and click "Go"

My Courses   My Library   My Materials List   🔍 9781118821817   Go

STEP 4b or, if using materials from a previous term(s), simply click "Quick Re-Adopt."

Quick Re-Adopt

Adopt items from past terms or your library.

Copy

STEP 6 Select term, course, and material usage; then click "Adopt."

| Buy | Rent |

New	$75.00
Used	$56.25
Digital BryteWave	$54.67
Digital BryteWave	$60.00
Digital BryteWave	$72.99

$ Save your students some money!

STEP 5 Select "View Details."

Student Development in College

ISBN: 9781118821817
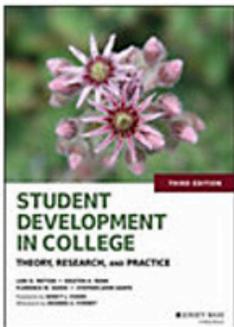
3 Edition

Author(s): Patton

Publisher: John Wiley & Sons, Incorporated

Starting Price: $30.00

★★★★★

📕 **RENTAL**
📕 **BRYTEWAVE**

HARDCOVER

Select Term

| Select Term ▼ |

Select Course

| Select Course ▼ |

Select material usage

| Required ▼ |

View Details   **Adopt**

TO ADOPT YOUR OWN CONTENT
THROUGH THE FACULTY CENTER

STEP 4 Follow steps 1 – 3 above. Scroll towards the bottom and click on 'Add' under "Add My Content."

Add Title
Add title not found in Search.

[Add]

Quick Re-Adopt
Adopt items from past terms or your library.

[Copy]

Add My Content
Upload and create course materials.

[Add]

Discover Course Materials
Find new materials for this course.

[Discover]

STEP 5 Type or copy/paste your URL to your predetermined webpage; OR click "Choose File" to upload your documents.

URL		OR	Upload Materials (5MB limit)
			[Choose File] No file chosen

TO ADOPT YOUR OWN CONTENT
THROUGH THE FACULTY CENTER

STEP 6 Complete the information below and select your preferred material availability option (available to everyone, or just your students). Check that you agree to terms; then click "Add."

Title (optional)

Description (optional)

Make This Material Available To:

⦿ Everyone — By selecting Everyone, all users of Follett Discover can view and adopt your material.

○ My students — By selecting My Students, only your students will have access to view this content.

☐ I agree to the above terms & conditions.

[Add] Cancel

STEP 4 Follow steps 1 – 3 above. Scroll Click on "I have no materials to adopt for this course" or "Only OER material is being used for this course."

African, Oceania, Americas Art
ARTH.2388

Manage by Section

13-digit ISBN

Adopt

You haven't adopted learning materials for this course yet

Enter a subject then select "Discover for this course" to find learning materials for this course.

Subject

I have no materials to adopt for this course

Only OER material is being used for this course ⓘ

Discover for this course

Alternatively, you may use **AccessUH** to enter your course materials adoption information.

Click here for instructions.