

**MINUTES**  
**UNIVERSITY OF HOUSTON UNDERGRADUATE COUNCIL**  
**OCTOBER 19, 2005**

A meeting of the University of Houston Undergraduate Council convened at 3:00 p.m. on Wednesday, October 19, 2005, in the Las Vegas Ballroom, Hilton University of Houston Hotel.

Members Present: Joel Bloom, Simon Bott, Patricia Cavanaugh, Elaine Charlson, William Chernish, Agnes DeFranco, Luces Faulkenberry, Sarah Fishman, Horace Gray, Martha Haun, Natalie Houston, Richard A. Kasschau, William Monroe, Norman Nelson, Hezal Patel, Richard Scamell, George Trail, Lawrence Williams

Members Absent: Betty Barr, Roger Blakeney, Ross Lence, William Munson, Charles Peters, Barbara Snelling, Maria Solino, Barbara Tatum, Rebecca Achee Thornton, John Zemanek

Guests: none

Staff: Marilu McGregor and Marsha Daly

**I Call to Order**

Council Chair Lawrence Williams called the meeting to order at 3:05 p.m. Minutes from 4/20/05 and 8/31/05 were approved as written.

**II Announcements**

**A Scheduled Meetings** for Undergraduate Council, in the Hilton Hotel, December 7

**B Core Curriculum Website:** <http://www.uh.edu/academics/corecurriculum/>  
**Undergraduate Studies Catalog Website:** <http://www.uh.edu/academics/catalog/>  
**Undergraduate Council Website:** <http://www.uh.edu/undergraduatecouncil/index.html>

**C Deadline for submission of CBM003 forms: October 14, 2005**

**D Undergraduate Research Day.** Will invite Scott Perry for a future meeting.

**E Scholarship & Community Conference, Professors and Private Philanthropy:** see the Faculty Senate website for information. <http://www.uh.edu/fs/>

**F Dr. Donald J. Foss,** Senior Vice Chancellor for Academic Affairs, UH System and Senior Vice President for Academic Affairs and Provost, UH will join us for the December 7<sup>th</sup> meeting.

**G Textbook Policy:** has been submitted to the Provost's Office by the Education Policies and Student Affairs Committee of the Faculty Senate. Dr. Foss asked faculty to look at it. Since this policy will effect students too there should be an Undergraduate Council representative on the committee; Dr. Williams will contact the Faculty Senate on this.

**E Interim Report on Shared Governance:** May be found on the Faculty Senate website. The final report will be published very soon.

**F Teaching Evaluations:** The provost is interested in effective teaching. Dr. Williams will arrange to have an Undergraduate Council member set on this committee.

### **III Committee Reports**

#### **A Academic Policies & Procedures Committee**

UC 8518 05F: Academic Policies & Procedures Committee Report (UC 8518 05F):  
Approved

#### **B Core Curriculum Committee**

No report.

#### **C Degree Programs Committee**

UC 8545 05F: Degree Programs Committee Report 10/5/05: Approved  
UC 8605 05F: Degree Programs Committee Report 10/12/05: Approved

**IV Demonstration of Undergraduate Council website:** members were asked to send any comments to Marsha Daly at [madaly@uh.edu](mailto:madaly@uh.edu)

#### **V Old Business/New Business**

**Medical Withdrawal Policy:** Dr. Marilu McGregor submitted a proposal to amend the policy for Medical Withdrawals in relation to the Academic Honesty Policy. The document was assigned to the Academic Policies & Procedures Committee for review.

**VI Adjourned at 4:04 p.m.**