

UC 12666 13F

RECEIVED OCT 15 2013
M.M.

Current Language

Grievance Procedures

APPROVED JAN 22 2014
M.M.

A multilevel procedure of redress of grievance concerning academic matters is available to undergraduate students of the College.

1. Every effort shall be made by the student, faculty, and department chair to resolve the grievance within the department structure. If step one does not resolve the grievance, the student may go to step two.
2. Petition the dean or his/her designee first by informal discussion and then, if necessary, by filing a formal written complaint detailing specifics of the complaint. If the dean proposes a solution it shall be binding on the department, but not on the student. If the student does not find the dean's proposal acceptable, the student may, within fifteen calendar days of the receipt of the dean's decision, go to step three.
3. Request that the case be heard by the NSM Academic Grievance Subcommittee, a three-member faculty panel chosen from the College Curriculum Committee.

Proposed Language

Grievance Procedures

A multilevel procedure of redress of grievance concerning academic matters is available to undergraduate students of the College.

1. Every effort shall be made by the student, faculty, and department chair to resolve the grievance within the department structure. If step one does not resolve the grievance, the student may, within fifteen calendar days of the receipt of the departmental decision regarding the grievance, go to step two.
2. Petition the dean or his/her designee first by informal discussion and then, if necessary, by filing a formal written complaint detailing specifics of the complaint along with relevant supporting evidence and desired resolution. If the dean proposes a solution it shall be binding on the department, but not on the student. If the student does not find the dean's proposal acceptable, the student may, within fifteen calendar days of the receipt of the dean's decision, go to step three.
3. Request that the case be heard by the NSM Academic Grievance Subcommittee, a three-member faculty panel chosen from the College Curriculum Committee. The decision of the Academic Grievance Subcommittee shall be binding on both the department and the student.

Rationale

1. Under the current policy the time frame for the right to appeal after the departmental decision is open ended. Introducing a time limit during which such an appeal can be made will allow for a more timely resolution of grievance cases.
2. Grievances are commonly poorly expressed and it is often difficult to determine what sort of outcome is desired on the part of the grievant. By specifying “supporting evidence and desired resolution” as a part of the written submission, it is hoped that all parties will benefit from added clarity that this may bring to the process.
3. The statement indicating that the subcommittee decision is binding on both parties is designed to bring some sense of closure to the process (at least as related to the substantive component of the grievance). Any appeal beyond the college would typically be related to evaluations of procedural errors or improprieties as is the case with other campus policy issues e.g. academic honesty appeals beyond the college.

If this policy change is approved, the college would request that a statement accompany the policy at the time it appears in the catalog that would say – “Grievances submitted within NSM after [date certain*] will be governed by the following policy:”

*this could be 1 September 20XX; 1 January 20XX or 1 June 20XX (or the dates when all changes in the catalog become effective).

Morales, Jeanette F

From: Evans, Ian
Sent: Thursday, October 10, 2013 10:27 AM
To: Morales, Jeanette F
Cc: Bott, Simon G; Sater, Amy; Shah, Shishir; Donna Stokes; charles@math.uh.edu; Khan, Shuhab D; Lowrey, Melissa; Ogletree, Monique L
Subject: Changes to NSM grievance policies
Attachments: NSM UG Grievance policy..docx

Categories: Faculty Hiring and Staff Timesheets

Dear Jeanette: I am submitting changes to the NSM grievance policy as approved by the NSM Curriculum Committee. Please let me know if you have any questions.

Ian