



## CHECKLIST FOR FACULTY LED PROGRAMS

**Each student must submit the following documents to the faculty in-charge.**

**The faculty member will turn in the documents to the Office of International Studies and Programs one week before the departure date.**

- Print-Out of the completed online study abroad application. The application is available <http://uh.edu/studyabroad/application/initial.php>
- Copy of Photograph page of Passport
- Copy of Visa
- Copy of International Student Identity Card (ISIC).  
ISIC card is available at the University Center Business Center
- Copy of State Registration Form Confirmation Page  
( <https://travelregistration.state.gov/ibrs/ui/>)
- Passport size photograph
- Completed, Signed and Notarized Original Forms:
  - Consent to Release Information (<http://uh.edu/studyabroad/release.doc>)
  - Health Disclosure ([http://uh.edu/studyabroad/HEALTH Disclosure.doc](http://uh.edu/studyabroad/HEALTH%20Disclosure.doc))

Notary is available at the University Center Administrative Office,  
Room 282

All forms for the study abroad application are also available at  
<http://uh.edu/studyabroad/Forms.htm>