

Job Title	TransWellness Program Manager
Employer/ Agency	the Montrose Center
Job Description	<ul style="list-style-type: none">• Conduct outreach and education about transgender program and services. Draft marketing content for brochures, flyers and other informational materials. Supply social media content. Develop and present professional trainings on various topics including healthcare, Transwellness, and other applicable topics.• Develop collaborative relationships with other LGBTQ+ groups and partner agencies. Manage TransWellness social media accounts.• Provide day-to-day supervision of all TransWellness Services.• Work with Program Director to create programming events and educational activities.• In conjunction with the Program Director, recruit, train, retain and supervise volunteers.• Plan and conduct various conferences/workshops/special events related to TransWellness services.• Represent the Montrose Center in community meetings that address trans issues.• Provide direct services to clients based on licensure or education level. Provide information, referrals and follow-up as needed.• Assist in the program description and data gathering of grant development as needed
Qualifications	<ul style="list-style-type: none">• Graduation from an accredited program with a Bachelor's degree in social services or a related discipline.• Knowledge of community resources; special treatment issues relating to the injection drug use, substance use disorder, HIV, community support programs and gay, lesbian, bisexual and transgender communities.• Ability to network and create working agreements with other partner agencies• Ability to conduct professional presentations and trainings for internal and external agencies and programs.• Ability and knowledge to conduct outreach activities.• Ability to respond compassionately to persons who are HIV positive and their partners/family.• Ability to interact with diverse groups of people in unusual situations.• A perspective accepting of a wide variety of people's problems,

	<p>attitudes and lifestyles. Good interpersonal skills and the ability to work on a team.</p> <ul style="list-style-type: none"> • If in recovery, no less than two (2) years substance free. • Access to reliable transportation, a current Texas Driver's License and auto insurance.
Salary/Hours	
Address	401 Branard St, 2 nd floor
City, State, Zip	Houston TX 77006
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Application Method	https://montrosecenter.bamboohr.com/careers/131
Opening Date	Immediately

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