UNIVERSITY of HOUSTON GRADUATE COLLEGE of SOCIAL WORK

Date Posted: 09/24/2018

Job Title	Director of Financial Stability Programs
Employer/ Agency	Wesley Community Center
Job Description	The Director of Financial Stability Programs is responsible for the oversight and coordination of services within the Financial Opportunity Center and Case Management programs. He/she works within the guidelines, policies and mission of the organization and will be accountable and responsible for specific projects as assigned. As the manager of this department, this employee is responsible for the supervision of staff within the program and oversight and evaluation of the agency's financial stability programs. This position focuses on developing strategic partners, integrating detailed program designs with outcomes and success measurements while assuring program and grant compliance. The position is also responsible for maintaining critical community partners' relationships and developing new partnerships to support program goals.
	Demonstrated success developing and evaluating program models, and selecting and successfully operating innovative programs; excellent oral and written communication skills. As a voice/advocate, of The Wesley Community Center, the Director of Financial Stability Program must have strong written and verbal communication skills. S/he will be a persuasive, credible, and a polished communicator with excellent interpersonal and multidisciplinary project skills; Individual must work collaboratively with internal as well as external partners and other organizations, providing exposure for program impact; Strong problem solving and group work leadership skills; Ability to interact with people of all ages and cultural backgrounds; Ability to work independently and as part of a team and to work flexible hours; Strong computer skills: the individual should have knowledge of and skilled ability to utilize Accounting software; database software; Human Resource Systems; Internet software; and MS Office Suite; Candidate must be fluent in written and spoken English. Spanish language skills would also be valuable, although not required; Demonstrated passion for Wesley's mission and a desire to develop skills associated with the Executive Director position are also desirable traits.
Qualifications	Master's Degree in Social Work or working to obtain Master's degree in social work, public administration, education, or related field or equivalent combination of education and experience, with at least 7-10 years' experience managing programs and serving in a leadership role.
Salary/Hours	50K annually/ 40 hrs. week
Employer/Agency	Wesley Community Center
Address	1410 Lee St.
City, State, Zip	Houston, TX, 77009
Contact Person	Crystal Dozal

Contact Title	Community and Personnel Generalist
Telephone Number	(713) 821-8907
Fax Number	(713) 225-3449
Email Address	cdozal@wesleyhousehouston.org
Application Method	Interested candidates should send resume to above email.
Opening Date	9/1/2018

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

UNIVERSITY of HOUSTON
GRADUATE COLLEGE of SOCIAL WORK