

<b>Job Title</b>	<b>BILINGUAL CONTRACT THERAPIST</b>
<b>Employer/ Agency</b>	Northwest Assistance Ministries
<b>Job Description</b>	<p><b>DEPARTMENT:</b> FAMILY VIOLENCE CENTER  <b>LOCATION:</b> 15555 Kuykendahl Rd., Houston, Texas 77090  <b>CLOSING:</b> 9/30/2016</p> <p><b>RESPONSIBLE FOR:</b></p> <ul style="list-style-type: none"> <li>• Working with Spanish-speaking adult victims of family violence in individual and family counseling.</li> <li>• Working with child/adolescent victims of family violence in individual and group therapy.</li> <li>• Ability to define therapeutic approach for each client.</li> <li>• All intake assessments needed to determine a client's eligibility for therapy services.</li> <li>• All record keeping, data collection, telephone calls and scheduling necessary for clients.</li> <li>• Storage, maintenance, ordering and inventory of all therapeutic supplies.</li> <li>• Maintaining regular communications with FVC Director and Staff Therapist regarding scheduling and programming needs.</li> <li>• Actively participate in a monthly processing meeting with other contract therapists, led by the FVC Staff Therapist.</li> <li>• Staff all cases with Staff Therapist and/or FVC Director, including definition of problems and determining appropriate referrals, when necessary.</li> <li>• Flexible work hours as needed.</li> <li>• All other duties as assigned.</li> </ul>
<b>Qualifications</b>	<p><b>EDUCATION AND EXPERIENCE REQUIREMENTS:</b></p> <ul style="list-style-type: none"> <li>• Master's level degree and licensure in counseling field. (Will consider candidates who have completed clinical hours and preparing for exam.)</li> <li>• Bilingual (English/Spanish) required.</li> <li>• Experience in working with adult and child/adolescent victims of domestic violence.</li> <li>• Skilled in working with play, sand and art therapy materials.</li> <li>• Skilled in utilizing appropriate treatment models for targeted</li> </ul>

	<p>populations.</p> <ul style="list-style-type: none"> <li>• Excellent organizational skills and attention to record keeping.</li> <li>• Excellent verbal and written skills.</li> <li>• Proof of liability/malpractice insurance.</li> </ul>
<b>Salary/Hours</b>	\$65.00/hr. Contract – 8 hours/week
<b>Employer/Agency</b>	Northwest Assistance Ministries
<b>Address</b>	15555 Kuykendahl Rd.
<b>City, State, Zip</b>	Houston, Texas 77090
<b>Contact Person</b>	Joe Slezak
<b>Contact Title</b>	HR Liaison
<b>Telephone Number</b>	281-885-4555
<b>Fax Number</b>	
<b>Email Address</b>	<a href="mailto:resumes@namonline.org">resumes@namonline.org</a>
<b>Application Method</b>	<p><b>TO APPLY:</b> For consideration, please email your cover letter and resume as an attachment to <a href="mailto:ctherwhanger@namonline.org">ctherwhanger@namonline.org</a> with the job title “Bilingual Contract Therapist”, in the subject line. <b>NO WALK-INS OR PHONE CALLS PLEASE.</b> All applicants must be able to pass a background check.</p>
<b>Opening Date</b>	9/2/2016

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