

Job Title	EXECUTIVE DIRECTOR OF THE HARRIS COUNTY DUAL STATUS YOUTH INITIATIVE
Employer/ Agency	Harris County
Job Description	<p>Guide vision and strategy</p> <ul style="list-style-type: none"> - Provide strategic leadership, guiding the initiative’s vision, strategy, and long term goals (i.e. stewarding the common agenda), recognizing patterns and challenges - Support the Dual Status Youth Initiative’s governance structure, including the Steering Committee, as well as other councils or committees that might be developed <p>Support aligned activities</p> <ul style="list-style-type: none"> - Manage overall work plan for initiative at all levels, including planning and implementation - Facilitate regular meetings of the Steering Committee and any leadership advisory bodies (including preparing agendas and meeting materials), and ensure information flows appropriately across the various groups - Provide input and oversight to working group implementation plans - Manage the initiative’s core infrastructure, including the staff (hiring, training, supervision, evaluation), budget, information systems, contact management system, administrative processes and other support functions <p>Establish shared measurement and learning</p> <ul style="list-style-type: none"> - Track and report on progress of the initiative against agreed upon success measures and implementation milestones - Identify information (both qualitative and quantitative) required to make decisions; conduct research, analyze, and create material for appropriate audiences in partnership with the data analyst team member - Use a technical understanding of the juvenile justice and child welfare systems to improve collaboration and decision making <p>Cultivate community engagement & ownership</p> <ul style="list-style-type: none"> - Serve as the public face of the initiative as a neutral and reflective party, in service of a goal that is community-wide rather than organization specific - Utilize strong interpersonal and public speaking skills to effectively communicate the initiative’s vision, goals, and strategies, as well as challenges, opportunities and achievements to all relevant community partners - Promote inclusivity, create safe spaces for difficult conversations and represent the needs of others - Develop and oversee a communications and community engagement plan that: <ul style="list-style-type: none"> o Creates awareness of the initiative o Includes community voice / voice of those with lived experience in all facets of

	<p>the initiative</p> <ul style="list-style-type: none"> o Encourages community partners to align their work to the initiative’s goals and strategies <p>Advance policy</p> <ul style="list-style-type: none"> - Engage with policy-makers and ensure they are aware of the initiative - Develop policy change recommendations based on policy needs identified by working groups <p>Mobilize resources</p> <ul style="list-style-type: none"> - Develop and manage the initiative's financial sustainability plan by identifying and applying for grant support and establishing ongoing public and private revenue sources - Support partner organizations in aligning their resources to the initiative’s goals and strategies, including state or federal funding sources
Qualifications	<ul style="list-style-type: none"> - 5-7 years of experience in a community nonprofit organization, government agency or similar organization, of which 2-3 years should be at a senior or executive level - Demonstrated success leading teams to achieve strategic goals - Dedication to improving outcomes for youth and families - Demonstrated commitment to equity and addressing disparities - Understanding of the Harris County juvenile justice and child welfare systems - Ability to think and problem solve at a systems level, as opposed to a program or organizational delivery level (e.g., identify strategies focused on increasing coordination or filling gaps in service) - Experience fostering collaboration among diverse stakeholders - Excellent written and verbal communication skills - Comfort with work planning and managing multiple priorities in a context of change and ambiguity and adapting to changing needs or momentum - Comfort with ambiguity - Ability to work independently, exercise appropriate action and good business judgment - Experience working directly with dual status youth, or youth involved in either the child welfare or juvenile justice systems, preferred
Salary/Hours	<p>Houston Endowment has committed to funding this position and the operating costs of the backbone for three years. Backbone staff will likely be physically located in the TRIAD Prevention Program office at the Harris County Youth Services Center. A nonprofit intermediary will serve as the fiscal agent, managing the funding and administering salary and benefits. The salary and benefits package will be competitive. Salary will be determined commensurate with experience, with a minimum salary of \$100,000 per year.</p>
Employer/Agency	<p>Harris County</p>



Address	
City, State, Zip	
Contact Person	
Contact Title	
Telephone Number	
Fax Number	
Email Address	DualStatusYouthED@fsg.org
Application Method	Please send applications to DualStatusYouthED@fsg.org
Opening Date	October 10, 2016

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