UNIVERSITY of **HOUSTON** GRADUATE COLLEGE of SOCIAL WORK

Date Posted:

9/28/15

Job Title	Open Adoption Counselor
Employer/ Agency	Independent Adoption Center
Job Description	Open Adoption Counselor
	Follow IAC Counseling Protocols so that comprehensive, high quality counseling services are provided to both birth parents and adopting parents to facilitate a positive and healthy adoption experience for all parties. This includes all paperwork and forms that are mandated in the Counseling Protocols and TDFPS regulations.
	Provide counseling and support to birth parents from the time of the match to post-birth. This includes counseling sessions as needed, match meeting, open adoption agreement meetings (preliminary and revised), and post-birth grief counseling.
	Provide counseling and support (including sensitivity to infertility issues) to adoptive parents from the time of the lead or match to post-birth. This includes the match meeting, open adoption agreement meetings, and one year of post adoption services. This also includes providing the adopting parents (both verbally and in writing) with a professional assessment of the birth parent's situation and any risks or potential risks at the time of the match and on an ongoing basis.
	Lead IAC counseling groups for adopting parents and birth parents. Maintain case files, which include up to date counseling notes on birth parents and adopting parents.
	Participate in staff meetings and counseling staff meetings.
Qualifications	MSW degree (Required) 2 years experience in child welfare/child placing agency (Required) An understanding of the issues surrounding adoption, infertility, unplanned pregnancy, child welfare, and loss and grief Strong educational/motivational/client services experience and skills. Case management skills Ability to travel throughout Texas (Required) Valid driver's license and current automobile insurance (Required) Flexibility; weekend and after hours work as needed The ability to work with diverse populations Ability to serve as a Notary
Salary/Hours	\$40,000 Annually/40 hours per week
Employer/Agency	Independent Adoption Center

Address	5555 West Loop South, Suite 550
City, State, Zip	Bellaire, TX 77401
Contact Person	Amber Burfeind, LMSW
Contact Title	Texas Administrator
Telephone Number	(281) 668-0140
Fax Number	(713) 666-2925
Email Address	aburfeind@adoptionhelp.org
Application Method	Please email Cover Letter and Resume to aburfeind@adoptionhelp.org.
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

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