

Job Title	Social Worker
Employer/ Agency	Capital Area Private Defender Service (CAPDS)
Job Description	<p>Responsibilities:</p> <ul style="list-style-type: none"> • Interviewing and assessing clients in the jail and/or the office of the attorney; • Case management; • Appropriate program placement in order to secure release from jail or to assist in plea negotiations; • Educating clients about the criminal process and assisting them in overcoming barriers to success; • Forensic mitigation reports (pre-pleading reports) as requested by the attorney; • Assisting trial attorneys prepare for mitigation; • Providing supportive services to clients and their families; • When appropriate, supervising social work interns; • Communicating with the attorney about the status of clients; • Where appropriate, providing status information to the attorney and staff of the mental health dockets. • In some circumstances, appear on the record with defense counsel to advocate for clients; • In partnership with other CAPDS Staff, create referral process for attorneys; • In partnership with CAPDS staff, implement social worker policies and procedures that are consistent with indigent defense best practices; • In partnership with CAPDS staff, create meaningful caseload standards; • Educate attorneys through trainings and individual conferencing about the utility of forensic social workers; • Educate attorneys on the benefit of pre-pleading mitigation reports and the use of a mitigation specialist during trial; • Educate attorneys about forensic client interviewing so that attorneys can begin the intake process; • Design and implement an intake process and form; • Provide information and consults to attorneys to assist clients even when the client is not accepted into the social work program; • Provide regular reports and feedback about the use of social workers in an assigned counsel setting;
Qualifications	<ul style="list-style-type: none"> • Master-Level (LMSW) preferred, social worker license required; • 3+ years of work experience • Experience designing or implementing policies and procedures in an indigent defense setting, including caseload standards and

	<ul style="list-style-type: none"> eligibility requirements preferred; • Experience working in criminal justice; • Experience writing mitigation reports and/or strong writing skills and the ability to learn how to write a report; • Experience working with people who have a diagnosed mental disorder; • Experience working with low-income people; • Experience and/or willingness to work with criminal defense attorneys; • Willingness to visit clients at the county jail, state hospital, and treatment locations around Travis County. • Familiarity with substance abuse and mental health program referral process; • Ability to work under stressful, challenging, and chaotic conditions; • Ability to work as part of a team; • Interest in social justice and criminal law; • Spanish language preferred.
Salary/Hours	Salary DOE, salary begins at \$47,000.
Employer/Agency	Capital Area Private Defender Service (CAPDS)
Address	
City, State, Zip	Austin, TX
Email Address	jobs@capds.org
Application Method	Apply online through https://tano.org/job/social-worker/
Opening Date	Application deadline is November 2, 2016 or until filled

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