

<b>Job Title</b>	Associate Program/Clinical Director
<b>Employer/ Agency</b>	Catholic Charities
<b>Job Description</b>	<p>The <u>Children Services</u> division of Catholic Charities is seeking an <u>Associate Program/Clinical Director</u> role in Richmond, TX.</p> <p><b>JOB SUMMARY</b></p> <p>Responsible for providing clinical oversight of services to youth residing in St. Jerome Emiliani Homes for Children. The successful candidate will supervise the Lead Case Manager and all aspects of the case management department within the program.</p> <p><b>Duties include:</b> Supervise program activities in absence of Director. Work collaboratively with case management staff to coordinate services for youth identified in need of behavioral healthcare, including counseling and psychiatric services; oversee the quality and continuity of treatment planning and behavioral health services for youth served by external providers; ensure external providers complete and provide the program with needed documentation in a timely manner, including annual psycho-social assessments; manage and coordinate program treatment team meetings, ensuring progress is being made toward individualized service plan goals; provide clinical perspective on admission decisions and intake assessments; review safety plans; encourage and facilitate professional development practices aimed at improving staff competencies around serving refugee youth impacted by trauma and experiencing behavioral health issues.</p> <p>On a limited, as needed basis, may support program staff in addressing immediate needs for direct clinical intervention, including de-escalation of heightened emotional response or assessment of suicidal ideations, while appropriate resources are contacted and put into place to ensure youth’s safety and wellbeing.</p> <p>As an active member of the program’s Leadership Team, it is expected that the Clinical Coordinator be familiar with Catholic Social Teachings and help promote the integration of these values into the program’s services. As a licensed professional the Clinical Coordinator will also adhere to professional codes of conduct, professional licensing board standards and agency standards.</p> <p><b>PRINCIPAL DUTIES</b></p> <ul style="list-style-type: none"> <li>• Coordination of Clinical Services – Work collaboratively with case management staff to coordinate services for youth identified in need of behavioral healthcare, including counseling and psychiatric services; oversee the quality and continuity of treatment planning and behavioral health services for youth served by external providers; collaborating with community-based clinicians to provide appropriate treatment services; review psychological/psychiatric evaluations and relay pertinent findings and</li> </ul>

	<p>recommendations to treatment team.</p> <ul style="list-style-type: none"> <li>• Treatment Team Facilitation – Manage and coordinate program treatment team meetings, ensuring progress is being made toward individualized service plan goals; provide clinical perspective on admission decisions and intake assessments; review safety plans at development stage and facilitate review of safety risk and/or needs prior to discontinuation; guide treatment team decisions.</li> </ul>
<p><b>Qualifications</b></p>	<p><b>MINIMUM EDUCATION:</b></p> <p>Master’s Degree in mental health field and LCSW required (professional license must remain active and in good standing)</p> <p><b>MINIMUM SKILLS AND EXPERIENCE:</b></p> <ol style="list-style-type: none"> <li>1. Active LCSW credential, good standing with the Texas State Board of Social Worker Examiners</li> <li>2. Demonstrated knowledge of social work principles and ethics</li> <li>3. At least 5 years’ experience providing direct counseling services to adolescents, young adults, families and groups, experience reviewing psychological/psychiatric evaluations</li> <li>4. Knowledge of counseling theories and skills, with the ability and willingness to work with external providers with differing theoretical orientations.</li> <li>5. Experience treating youth with severe trauma, including grief and loss; preferably familiar with needs of refugee youth or other vulnerable populations.</li> <li>6. Cultural awareness as it relates to providing services within a multicultural environment</li> <li>7. Two or more years’ experience in a leadership role</li> <li>8. Public speaking ability, including the ability to provide trainings or presentations to large audiences.</li> <li>9. Ability to gather, track and report upon large quantities of data; must be well organized and possess the ability to handle confidential information.</li> <li>10. Able to work well in a team and provide services with an integrated approach.</li> <li>11. Must have reliable transportation, valid Texas driver’s license, and evidence of insurability.</li> <li>12. Bilingual in relevant languages (Spanish, Arabic, Dari, Tigrinya, Swahili, Congolese, Burmese, or other languages/dialects), preferred</li> <li>13. Experience working in Foster Care, preferred.</li> <li>14. Ability to work under pressure and manage multiple deadlines concurrently.</li> <li>15. Ability to handle and maintain confidential information</li> </ol>

<b>Salary/Hours</b>	Full Time/TBD Salary
<b>Employer/Agency</b>	Catholic Charities
<b>Address</b>	2900 Louisiana Street
<b>City, State, Zip</b>	Houston, TX 77006
<b>Contact Person</b>	Candy Kwok
<b>Contact Title</b>	Recruiter
<b>Telephone Number</b>	713-874-6597
<b>Fax Number</b>	
<b>Email Address</b>	<a href="mailto:hrrecruiting@catholiccharities.org">hrrecruiting@catholiccharities.org</a>
<b>Application Method</b>	APPLY ONLINE AT <a href="http://WWW.CATHOLICCHARITIES.ORG">WWW.CATHOLICCHARITIES.ORG</a>
<b>Opening Date</b>	10/19/16

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