

Job Title	Bilingual Licensed Case Manager, CARE program
Employer/ Agency	Any Baby Can
Job Description	<p>The CARE Case Manager provides medical case coordination and supportive services to families of children with special healthcare needs. Support services include referrals, development of individual service plans, and crisis intervention with the goal of identifying service needs and implementing plans to meet those needs.</p> <p>Case Coordination</p> <ul style="list-style-type: none"> • Provide medical case management in the home, office, and other sites as needed in concert with developing and maintaining good rapport with clients and their families on caseload. • Complete a Family Needs Assessment and develop an Individual Family Service Plan (IFSP), in collaboration with the family. <p>Collaboration and Paperwork</p> <ul style="list-style-type: none"> • Complete intakes of new clients and along with other cases, present at team meetings for the purpose of further assessing the needs of each family and developing strategies. • Facilitate referrals with community resources through advocacy and coordination, and collaborate with other agencies to enhance service provision and referrals. • Complete computer-based information, including referral and intake data forms, and submit all paperwork within program and agency timelines. • Other duties as assigned.
Qualifications	<ul style="list-style-type: none"> • Licensed Social Worker plus 2 years' experience in the field of serving children with special health care needs, required. Master's degree strongly preferred. • Fluent language skills in English and Spanish, both verbal and written modalities, required. • Experience working with low-income and culturally diverse families having multiple needs and limited resources, along with home visitation experience, strongly preferred. • Familiarity working with children and families in medical settings, and ability to handle crisis situations. • Flexible, able to work well under pressure, and ability to work independently, as well as an active and collaborative team member. • Proficiency with MS Office, including Word, Excel, and Outlook, along with a familiarity of database applications. • Must have good driving record, valid Texas Driver's license, and current auto insurance.
Salary/Hours	Full time Salary based on experience
Employer/Agency	Any Baby Can
Address	6207 Sheridan Ave.

City, State, Zip	Austin, TX 78723
Contact Person	Human Resources
Telephone Number	512-454-3743
Fax Number	512-334-4472
Email Address	jobs@anybabycan.org
Application Method	By mail, email, or fax
Opening Date	Open until filled.

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