

**Posting Type:** Open to All Applicants

**Category:** **FLSA Exempt/ Non-Exempt:** Non-Exempt

**Agency:** Health & Human Services Comm **Department:** Nurse Family Partnership GR

**Job Title:** Program Specialist V (Quality Implementation Specialist) **Posting Number:** 299820

**Full Time/Part Time :** Full Time **Regular/Temporary:** Regular

**Job Location:** 1106 CLAYTON LN **City:** AUSTIN

**Contact:** AccessHR Service Center **Telephone:** 888-894-4747

**Salary Range:** \$4,023.16 - \$6,579.41 **Salary Group:** B21

**Shift:** Days (First) **Travel:** 25%

**Closing Date:**

**Job Description:**

The Quality Implementation Specialist (PS V) performs highly advanced (senior-level) consultative and technical assistance to entities implementing home visiting programs throughout Texas. Work primarily involves supporting implementing agencies including nurses, mental health professionals, parent educators, and paraprofessionals to ensure quality implementation and operation of the Texas Home Visiting Program including all models implemented (i.e. Nurse Family Partnership, Parents as Teachers, Home Instruction for Parents of Preschool Youngsters, and Early Head Start). Creates and facilitates a peer-to-peer learning network to allow sites across Texas to share information and best practices. Work with key community stakeholders to identify statewide trends, implement solutions, and share information between sites. Stays abreast of all relevant literature and national/state/local practice standards to ensure the highest quality standards are met for all programs. May plan, assign, and/or supervise the work of others. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment.

**Essential Job Functions:**

- Provide highly advanced technical assistance to sites implementing various home visiting program models to ensure all relevant quality standards are met.
- Serve as a subject matter expert for internal and external partners on all home visiting program models offered through the Texas Home Visiting Program to help inform strategic planning and support. Stay abreast of Texas nursing practice guidelines and other relevant clinical/practice guidelines and share information with Nurse Family Partnership program sites.
- Stay abreast of best-practice literature including, but not limited to, home visiting implementation, parent education, family support service, early childhood, nursing and public health.
- Build and maintain relationships with key stakeholders including the local implementing agencies, Program Model Leads, Texas Board of Nurses, and other state and federal partners.
- Develop and update policies, procedures, and practice guidelines that enhance the quality of home visiting program implementation. Work with appropriate professional groups and stakeholders to review and update policies and procedures.
- Facilitate cross-site learning for sites implementing various home visiting program models by identifying statewide trends, identifying solutions, and resource sharing. Create communities of practice and

coordinate communication, sharing of successful practices and mutual problem solving among implementing agencies through activities such as on-site visiting, and regional or state meetings, conference calls, webinars, and web-based forums. • Work with THV Training Specialist to continuously assess competency attainment and professional development needs of home visiting programs through consultation with external stakeholders. Assist in identifying and obtaining professional development resources as well as planning and implementing relevant training activities to assist in meeting competency and professional development needs of home visiting programs.

**Knowledge Skills Abilities:**

- Experience in delivering services for pregnant women or parents with young children.
- Experience creating and implementing broad learning networks including coordinating logistics, creating agendas, and facilitating discussions.
- Experience conducting comprehensive literature reviews and the ability to comprehend and distribute best practice literature.
- Familiarity with quality improvement concepts and methods and experience in coaching/mentoring programs towards quality improvement measures.
- Ability to locate and obtain resources to promote professional development and quality implementation of programs serving pregnant women and families with young children.
- Ability to learn various home visiting program models (Nurse Family Partnership, Parents as Teacher, HIPPIY, and Early Head Start).
- Effective communication in verbal, non-verbal, and written format; includes aligning information, promoting understanding, conflict resolution, negotiation, effective listening and public speaking.
- Ability to establish goals, set priorities, and collaborate with others.
- Cultural sensitivity and awareness across all core functions and decision making processes and values a climate of healthy diversity respecting diverse ideas, individuals and group differences.
- Ability to gather, assemble, correlate, and analyze facts; to devise solutions to complex problems; to develop and evaluate policies and procedures; to prepare reports.
- Experience in building and maintaining successful relationships with partners.
- Ability to use computer, word processing, database, and spreadsheet applications.
- Ability to work within a team structure, and positively adapt to team growth and organizational change. Ability to thrive in a fast-paced environment.

**Registration or Licensure Requirements:**

**Initial Selection Criteria:**

Bachelor's degree in nursing (preferred) or social service, public health, or other related field. Master's degree a plus. A minimum of five years' experience working with nursing, social service, early education or public health programs.

**Additional Information:**

Req #299820

HHS agencies use E-Verify. You must bring your I-9 documentation with you on your first day of work.

[I-9 Form](#) - Click here to download the I-9 form.

In compliance with the Americans with Disabilities Act (ADA), HHS agencies will provide reasonable accommodation during the hiring and selection process for qualified individuals with a disability. If you need assistance completing the on-line application, contact the HHS Employee Service Center at 1-888-894-4747. If you are contacted for an interview and need accommodation to participate in the interview process, please notify the person scheduling the interview.

Apply Here:

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