

Job Title	Program Manager
Employer/ Agency	Network of Behavioral Health Providers (NBHP) www.nbhp.com
Job Description	<p>The Program Manager will hold primary responsibility for carrying out the implementation plan of the “Greater Houston Behavioral Health Affordable Care Act Initiative (BHACA),” as decided upon in program development and in collaboration with the NBHP Executive Director (Principal Investigator) and the MHA Training and Education Director (IHC Component Director). BHACA is a collaborative initiative designed by the Network of Behavioral Health Providers (NBHP) and Mental Health America of Greater Houston (MHA). The purpose of the BHACA Initiative is to create a multi-faceted model of technical assistance to Houston-area behavioral health providers so that they are agency-ready for the full roll out of the all the healthcare reforms laws, particularly the Patient Protection and Affordable Care Act (ACA) mandates that became effective in 2014. The project is funded by Houston Endowment, Inc., The Meadows Foundation, the United Way of Greater Houston Community Response Fund, and the Rockwell Fund and has just begun its third year of project activity in a three-year implementation plan (potential of continuing related work once project is concluded).</p> <p>NBHP is seeking a dynamic, highly qualified candidate who is able to engage diverse constituencies and foster collaboration among a network of providers who are committed to working together to improve the behavioral health system in greater Houston. Specifically, the Program Manager will serve as the lead implementation staff on the BHACA Initiative and areas of work will include managing all aspects of the technical assistance education and support process and working in continuous collaboration with NBHP leadership and MHA leadership and staff to ensure seamless delivery of program implementation across all aspects the project.</p>
Qualifications	<p>Required Qualifications:</p> <ul style="list-style-type: none"> • Bachelor’s degree required, Master’s degree preferred or equivalent experience. • Minimum of five years of experience working in or with the nonprofit health care community • Ability to work on a multi-faceted project agenda while working as part of a highly integrated team • Excellent oral and written communication skills • Capacity to think strategically • Ability to work collaboratively with persons from diverse disciplines and with different points of view • Honesty, integrity, professionalism • Strong work ethic, a positive attitude, a dedication to quality and accuracy • Self-starter, with an ability to fulfill job requirements with minimal supervision • Flexibility in dealing with changing demands

	<ul style="list-style-type: none"> Competency in Microsoft Office (Word, Excel, PowerPoint), desktop publishing experience desirable <p>Preferred Qualifications</p> <ul style="list-style-type: none"> Experience in/knowledge of the Houston mental health and/or substance abuse provider communities Basic knowledge and understanding of the Affordable Care Act and its impact on health providers Experience in presenting to professional and academic audiences Experience in facilitating strategic planning, goal-setting, and project conceptualization sessions Working knowledge of basic evaluation methods and approaches Experience in public policy work including, conducting background research, performing policy analysis and distillation, and forming policy recommendations based on evaluation findings
Salary/Hours	8:30-5:00
Employer/Agency	NBHP (housed at Mental Health America of Greater Houston)
Address	2211 Norfolk, Suite 810
City, State, Zip	Houston, TX 70098
Contact Person	Dr. Marion Coleman
Contact Title	Executive Director
Email Address	Nbhp.marion@gmail.com
Application Method	Submit cover letter of interest, resume, writing sample, recent salary history, and names and contact information of three references by email to nbhp.marion@gmail.com . Incomplete application packets will not be considered.
Opening Date	November 2, 2015

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