

Job Title	Family Care Coordinator
Employer/ Agency	Santa Maria Hostel, Inc.
Job Description	Case Manager/navigator for SMH clinic and other associated medical/psychiatric/social services care, serving as a bridge between the service systems. Coordinates care between medical, substance abuse, and mental health services, and helps families to navigate the larger health systems. Assists in SBIRT services and FASD assessment; provides MI for health-related issues. Provides outreach and engagement; Participates in scheduled trainings and meetings, as necessary; Participates in program data collection and submission as needed to meet project goals; Maintains records and completes appropriate documentation; May provide other duties as assigned.
Qualifications	LMSW or equivalent Excellent Leadership and Team building skills Excellent communication computer skills Ability to solve problems and experience working with other agencies serving target population A minimum of 3 years' experience working in substance abuse treatment or social service field Trained in Motivational Interviewing/Stages of Change and trauma-informed care Strong written/verbal skills/computer skills Ability to solve problems/experienced with the target population
Salary/Hours	Will be discussed at Interview/FT
Employer/Agency	Santa Maria Hostel, Inc.
Address	2605 Parker Road
City, State, Zip	Houston, TX 77093
Contact Person	AMBREEN BONNET
Contact Title	HUMAN RESOURCES LIAISON

Telephone Number	713-691-0900
Fax Number	713-691-0910
Email Address	abonnet@santamariahhostel.org
Application Method	To apply, please go to www.santamariahhostel.org to complete an application. Fax/email application and resume to HR at 713-691-0910 or abonnet@santamariahhostel.org
Opening Date	October 2014

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