

Job Title	Director of Children and Family Services
Employer/ Agency	Santa Maria Hostel, Inc.
Job Description	Provides oversight of all related family and children services and staff. Implements <i>Celebrating Families!</i> Provides family/child therapy to support Baylor College of Medicine services. Assists in recruitment of family mentor volunteers, recruitment of volunteer facilitators for curricula, oversees social work interns. Provides outreach and engagement, and leads sober recreation and social recovery activities and groups; Participates in scheduled trainings and meetings, as necessary; Participates in program data collection and submission as needed to meet project goals; Maintains records and completes appropriate documentation; May provide other duties as assigned.
Qualifications	<p>LCSW or equivalent Excellent Leadership and Team building skills Licensed minimum of 4 years Minimum of 3 years' experience in program oversight/staff supervision Excellent communication computer skills Ability to problem solve and experience working with other agencies serving target population A minimum of 5 years' experience working in substance abuse treatment or social service field Trained in Motivational Interviewing/Stages of Change and trauma-informed care Strong written/ verbal skills/ computer skills Ability to solve problems/experienced with the target population</p> <p>Supervisory relationships: Supervised by Executive Director of Programs; Supervises Manager of Children's Services, Family Coaches, Family Care Coordinator, Peer Recovery Specialist, volunteer family mentors</p> <p>Skills and knowledge required: Knowledge of addiction as a chronic relapsing disorder and principles of effective treatment Understanding of issues related to trauma, abuse and neglect, violence, Post-traumatic Stress Disorder, and co-occurring disorders Knowledge of health and social systems in the community Skilled in the use of personal computers Ability to manage multiple tasks and meet deadlines</p>

	<p>Good communication skills Excellent leadership and team building skills</p> <p>Personal qualities: Ability to function effectively as a team member Ability to communicate clearly and concisely</p> <p>Amount of travel and any other special conditions or requirements: Local community travel</p>
Salary/Hours	Competitive/FT
Employer/Agency	Santa Maria Hostel, Inc.
Address	2605 Parker Road
City, State, Zip	Houston, TX 77093
Contact Person	AMBREEN BONNET
Contact Title	HUMAN RESOURCES LIAISON
Telephone Number	713-691-0900
Fax Number	713-691-0910
Email Address	abonnet@santamariahostel.org
Application Method	<p>To apply, please go to www.santamariahostel.org to complete an application.</p> <p>Fax/email application and resume to HR at 713-691-0910 or abonnet@santamariahostel.org</p>
Opening Date	October 2014

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

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