

Job Title	Psychiatric Technician
Employer/ Agency	The Women's Home
Job Description	<p>This position is responsible for supervising residents to ensure their safety and providing an atmosphere conducive to rehabilitation. Their primary, but not exclusive focus, are residents enrolled in intensive phase of programming.</p> <p>General Responsibilities: Supervise the day-to-day activities, tasks and behaviors of residents, so to provide an atmosphere conducive to rehabilitation. Supervision will include, but is not limited to the management of medication needs (over-the-counter & prescribed medications), supervision of program duties, addressing emergency needs, and ensuring compliance to program rules and safety regulations/standards, General supervision of clients in the Life Learning Center, Escort residents to off-site appointments and recreational activities, Attend to client transportation needs which includes transporting residents in van and ordering cab as needed, Enforce policies outlined in Client Handbook, Offer supportive listening and feedback when resident is in mental/emotional distress, Maintain visibility by interacting with residents at all times, Assist with conflict resolution and problem solving, if appropriate, Remain with residents during entire shift, Supervise client visitation process, Conduct drug tests and random room, locker and bag searches as needed, Other duties as assigned by the Manager of Support Services. Work at all other program locations as needed and available.</p>
Qualifications	High School diploma; however Bachelor's degree preferred in Human Services or health care related field, Experience with substance abuse and/or mental illness, Valid Texas Driver's license with no outstanding warrants or tickets, Mature person capable of making sound decisions and effectively carrying them out in the absence of specific directives, Demonstrate a willingness to extend herself to the residents as needed, Willing to confer with supervisor when needed, Have ability to set and maintain good boundaries with the residents, No criminal background or history.
Salary/Hours	\$14-\$16 an hour based on experience
Employer/Agency	The Women's Home
Address	607 Westheimer Rd.
City, State, Zip	Houston, TX 77006
Contact Person	Chelsey Gutierrez

Contact Title	Manager of Support Services
Telephone Number	713.328.1972
Fax Number	713.521.3191
Email Address	cgutierrez@thewomenshome.org
Application Method	email
Opening Date	11/26/18

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