

<b>Job Title</b>	Social Services Director
<b>Employer/ Agency</b>	San Jacinto Manor
<b>Job Description</b>	<p>Responsible for planning, developing, organizing, implementing, evaluating, and directing the Social Service Department in accordance with federal, state, and local standards, as well as established policies and procedures, to ensure that the medically-related emotional and social needs of the patients/residents are met and maintained on an individual basis</p> <p><b>ESSENTIAL FUNCTIONS OF POSITION</b></p> <ul style="list-style-type: none"> <li>• Plans and directs a comprehensive social services program which provides support services for residents and families</li> <li>• Responsible for coordinating all admissions and discharges to ensure facility census is kept at its maximum capacity.</li> <li>• Participates in an interdisciplinary team approach to better serve the needs of the facility population</li> <li>• Provides for therapeutic intervention to help residents cope with the social and psychological aspects of their illnesses, impairments, or disabilities as well as their feelings about separation from family/community, physical and emotional loss</li> <li>• Maintains written documentation in the customer medical record per facility policy and state and federal guidelines</li> <li>• Performs an initial evaluation/assessment of each resident's biopsychosocial needs to be placed in the medical record. Active cases require ongoing written documentation.</li> <li>• Develops social service component of the resident's plan of care identifying specific problems, goals and approaches. Ensures and documents that residents/families have input into the care planning process</li> <li>• Acts as a liaison/advocate between residents, families, outside agencies, and the Administrator to ensure that the resident's rights are maintained</li> <li>• Takes responsibility for conducting family group meetings as needed (new admissions group, support group, family and friend's council, etc.)</li> <li>• Performs administrative requirements such as completing necessary forms and reports under the direction of the Administrator and submitting such reports to the Administrator and/or consultants as required</li> <li>• Facilitates discharge planning including the development of an organized discharge plan</li> <li>• Participates in departmental budget planning and supplies monthly report to Administrator</li> <li>• Perform additional duties as assigned</li> </ul>
<b>Qualifications</b>	<p>Must possess as a minimum, a bachelor's degree in Social Work or a bachelor's degree in a human services plus a minimum of two years' experience in a supervisory capacity in a Long Term Care; or equivalent combination of education and experience. Must possess any certifications/licensures required by State regulations.</p>

<b>Salary/Hours</b>	DOE
<b>Employer/Agency</b>	San Jacinto Manor
<b>City, State, Zip</b>	Deer Park, TX
<b>Application Method</b>	Apply online: <a href="https://sanjacintomanor.vikus.net/jobs/aYTIiVhv06DFQy3IsCixg">https://sanjacintomanor.vikus.net/jobs/aYTIiVhv06DFQy3IsCixg</a>
<b>Opening Date</b>	Immediate

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