UNIVERSITY of HOUSTON GRADUATE COLLEGE of SOCIAL WORK

Date Posted: 11/20/17

Job Title Employer/ Agency Texas Children's Cancer and Hematology Centers To support the Bear Necessities grant focusing on patient/family education initiative including but not limited to Beyond Diagnosis. This position will work closely with a Project Coordinator including sharing work space. • Performs literature searches and prepares literature reviews • Collects and enters data into database (inventory) • Maintains database and inventory of patient/family education libraries throughout the hospitals • Orders supplies and equipment (i.e. patient and family education resources) Qualifications Required: High school/GED Preferred: Bachelor's degree in a healthcare related field Required: Minimum of 3 years of experience in a research, healthcare setting if candidate does not have a bachelor's degree. No experience required with Bachelor's degree. Preferred: Experience working in a healthcare setting, literature reviews, literature synthesis, and data entry Salary/Hours Salary/Hours Salary Range: \$12,483 - \$16,084; approximately 15-19 hours per week, with emphasis placed on Tuesday, Wednesday and Thursday mornings. Address Texas Medical Center, Houston Contact Person Michelle Fritsch, LMSW-ACP Email Address Myiritsc@texaschildrenshospital.org Application Method Opening Date Immediate	_	
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