

Job Title	Director, Treatment Services– Texas Region (Houston)
Employer/ Agency	Phoenix House of Texas
Job Description	<p>Phoenix Houses of Texas has an immediate opening for a Director, Treatment Services to lead its outpatient programs to success! The Director is responsible for the establishment, development and operations of Houston adolescent, gender specific women’s, and adult outpatient treatment programs. S/he will also oversee the Prevention staff.</p> <p>Driving Phoenix House’s commitment toward excellence and working toward improving the quality of care, the Director will be able to make a great impact at Phoenix House! Opportunity for skilled and driven candidates to build on their careers.</p> <p>Highlights of the Role Include:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Monitor the clinical programming to ensure clinical effectiveness. <input type="checkbox"/> Supervises and performs daily program operation including record keeping and billing processes. <input type="checkbox"/> Performs duties as counselor for clients and their families in the areas of assessment, outpatient treatment, crisis intervention, group, individual, family and didactic sessions; discharge summary and planning; coordination of treatment services with probation and school and other referral sources. <input type="checkbox"/> Responsible for forming relationships and linkages with judicial and other organizations in the local community to publicize and integrate Phoenix House services as well as ensure the growth and success of the program. <input type="checkbox"/> Oversee program budgets and monitor effective use of allocated resources. <input type="checkbox"/> Manage submission of reports to regulatory and licensing agencies. <input type="checkbox"/> Drive the execution of all program models to achieve high performance results. <input type="checkbox"/> Responsible for hiring, staff development, and performance management of program staff. <input type="checkbox"/> Evaluate and monitor all program organizational procedures for efficiency and effectiveness.
Qualifications	<p><i>EDUCATION:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Bachelors’ degree in related field required, Master’s degree preferred <input type="checkbox"/> LCDC, LPC or LCSW required <input type="checkbox"/> Current licensing in the state of Texas <p><i>EXPERIENCE:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Four (4) years’ experience in substance abuse services for youth and families required. <input type="checkbox"/> Three (3) years’ experience in a supervisory role, needed. <input type="checkbox"/> Experience in billing/funding sources <input type="checkbox"/> Experience in marketing is beneficial to the successful completion of this position EMR/ Healthcare experience <input type="checkbox"/> Demonstrated prior success with maintaining regulatory compliance <input type="checkbox"/> Documented experience maintaining and enhancing program quality and productivity <input type="checkbox"/> Progressive responsibility within career with proven successes

	<input type="checkbox"/> Experience acting as community liaison for a program(s) KNOWLEDGE/SKILLS/ABILITIES: <input type="checkbox"/> Ability to perform and lead under pressure. Strong interpersonal skills <input type="checkbox"/> Essential to be flexible with work schedule in order to ensure adequate clinical coverage of the program; must be available on an as need basis for emergency situations—24/7 on call <input type="checkbox"/> Strong verbal and written communication skills; solid presentation skills required <input type="checkbox"/> Firm understanding of health care strongly preferred <input type="checkbox"/> Familiarity with EMR preferred <input type="checkbox"/> Ability to effectively motivate and direct the activities of team members <input type="checkbox"/> Maintains patience, positivity, and a customer-centric attitude – which includes empathy, tact, and emotional maturity <input type="checkbox"/> Excellent organizational, analytical, time management and project management skills <input type="checkbox"/> Knowledge of substance abuse treatment or prevention issues and related social policy matters preferred <input type="checkbox"/> Highly effective leadership skills in daily interactions, planning and delegation of duties; strong supervisory skills and leadership <input type="checkbox"/> Ability to inspire and work collaboratively; be flexible and have a positive attitude
Salary/Hours	Competitive compensation. Inquire within.
Employer/Agency	Phoenix House
Address	50 Jay Street Brooklyn, NY 11201 (Headquarters)
City, State, Zip	Brooklyn, NY 11201
Contact Person	Heather Wexell
Contact Title	Vice President, Recruiting & Talent Management
Telephone Number	Direct Dial: 718-222-6630 Cell: 347-486-1927
Fax Number	eFax: 718-222-6631
Email Address	HWexell@phoenixhouse.org
Application Method	TO APPLY: Please submit your resume and cover letter to hwexell@phoenixhouse.org with 'Dir in the Subject. We at Phoenix House appreciate your interest and consideration of roles in our organization. Phoenix House is an Equal Opportunity Employer providing equality of opportunity to all who are protected against discrimination by law, regulation or executive order, including veterans and individuals with disabilities.

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

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