

Job Title	Bilingual School Counselor
Employer/ Agency	Catholic Charities of the Archdiocese of Galveston-Houston
Job Description	<p>Counselor is responsible for providing support and behavioral health services to students attending private inner city elementary and middle schools. Services are delivered in collaboration with students' parents or guardians and school teachers in addition to other pertinent school staff. The intent of these services is to support the instructional mission of the school by striving to facilitate mutual understanding of student needs and providing direct care in the form of individual, group, and family counseling. In this capacity the counselor must display a thorough knowledge of developmental appropriateness, overall knowledge of child development, and a commitment to develop the potential of all students while demonstrating a positive ability to work in harmony with others. The successful candidate will be able to conduct clinical assessments, develop individualized service plans, provide counseling services, present trainings or workshops, and complete all associated documentation in a thorough and timely manner. They may also participate in outreach functions and be assigned to mentor graduate level interns.</p> <p>PRINCIPAL DUTIES</p> <ul style="list-style-type: none"> • Utilizes clinical skills, including screening, assessment, diagnosis and service planning to provide appropriate care to students, families, and groups in multiple school settings. • Regularly communicates appropriate information with parents/guardians and teachers to ensure services are effective and safety concerns are properly addressed. • Provides workshops and presentations. • Participates in and executes abuse risk management responsibilities to ensure the safety of students. • Supervises the work of assigned interns/students to ensure compliance with ethical practices and promote professional growth. • Meets or exceeds productivity and outcomes targets as outlined in the Performance Indicator Report. • Completes paperwork within required time frames including, assessments, service plans, efforts, quarterly reviews, closing summaries. • Maintains records in accordance with regulatory/agency standards. • Enters data in a clear, accurate, and timely manner. • Promptly submits documentation needed for the tracking of output/outcome measures. • Routinely participates in ongoing training. • Maintains professional licensing requirements. • Participates in staff meetings, case staffings, consultations, and staff development trainings. • Regularly meets with assigned supervisor for clinical supervision. • Contributes to the program's development of partnerships within the community..

Qualifications	<p>MINIMUM EDUCATION REQUIREMENTS</p> <ul style="list-style-type: none"> • Master’s degree in mental health field, (Social Work, Counseling, Marriage & Family Therapy). • Licensed by the State of Texas (LCSW, LPC, LMFT); highly qualified candidates nearing full licensure may be considered. <p>MINIMUM SKILLS AND EXPERIENCE REQUIREMENTS</p> <ul style="list-style-type: none"> • Active license to practice counseling in the state of Texas (e.g. LCSW, LPC, LMFT). • Absence of disciplinary action by the professional’s licensing and regulating State Board. • At least one year of experience providing direct clinical services, including individual, family, and group counseling. • Crisis counseling experience, including the ability to assess and refer students/parents to community mental health resources and agencies. • Bilingual English/Spanish (Native or Near-Native Fluency <u>Required</u>). • Ability to work with school and community personnel to bring together resources for students. • Thorough knowledge of developmental appropriateness and overall knowledge of child development. • Experience providing treatment that is sensitive to cultural diversity. • Public speaking ability, including the ability to provide presentations and workshops to large audiences. <p>OTHER REQUIREMENTS</p> <ul style="list-style-type: none"> • Must have reliable transportation, valid Texas driver’s license and valid vehicle insurance • Position requires driving in personal vehicle to include freeways and highways to different inner-city Catholic Schools, satellite offices and offsite meetings and events, throughout the Greater Houston Area. • Must be able to work on a flexible schedule as needed to meet work, program and project deadlines, including evening and some weekends
Salary/Hours	Full Time DOE
Application Method	Apply online at https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=3553&clientkey=C184945087565AE7BAA81D76126F1823
Opening Date	Immediately

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