



Job Title: City Director, Project Companero

Category: Full-time

Organization Overview

Urban Strategies was founded to tool, connect, and resource grassroots organizations to serve children and families in need. Our highly qualified team has a passionate commitment to bring about real change within vulnerable youth and families. Through a range of culturally and linguistically appropriate programs, initiatives, and services, our desire is to see individuals, families, and communities realize their fullest potential through partnership with faith and community-based organizations indigenous to the community.

Position Summary

This new position is intended to increase the capacity of churches and community and faith-based organizations to improve the well-being of unaccompanied children (UC) who are living in the Houston area. The focus will be to mobilize and unite local churches and organizations across racial and economic barriers in order to raise awareness of the plight of immigrant and orphaned youth, strengthening partnerships to serve them. This position will provide technical assistance to support the formation and development of these partnerships to include specific and measurable objectives. This position will report to a senior member of Urban Strategies team and collaborate with US's technical assistance specialist to provide services.

Qualifications

- Bachelors Degree from accredited University
- At least 5 years experience in working with urban youth
- Extensive experience in working with faith-based organizations

Duties and Responsibilities

- Identify churches, community-based and faith-based organizations that are currently serving or interested in serving UCs by mapping assets of the church community.
- Establish, expand and maintain local church networks and coordinate regular meetings between partnering organization that are working to serve UCs.
- Conduct awareness and launch events within the faith community on the needs of immigrant youth.
- Provide hands-on, customized technical assistance to local churches and networks to ensure quality and assurance controls and to connect community resources to program needs.
- Work with churches to develop and launch mentoring programs, job skills and life skills programs for immigrant youth and provide needed training in best practices.
- Develop and execute marketing and outreach activities that directly impact the goals of the project to include social media and periodic newsletter.
- Develop program structure with measurable results and train churches in the policy and procedures of the program.
- Create assessment tools to measure the progress and improvement pre/post participation.
- Develop reports for funding agency based on partnering churches services to UC.
- Connect UCs to pro-bono legal services, mental health resources and ESL/Tutoring programs, building on existing programs as necessary.
- Participate in community events and network with community stakeholders to bring awareness to Urban Strategies' plan and to drive program participation.
- Deliver quality customer service in alignment with Urban Strategies' mission, vision and values.
- Keep all records and statistics properly maintained to meet any contract and program standards requirements as appropriate.
- Completes other related activities and duties as assigned.

Please send resume to CLafayette@UrbanStrategies.us if interested in this role.