

<b>Job Title</b>	Project Manager
<b>Employer/ Agency</b>	DePelchin Children's Center
<b>Job Description</b>	Come work for a stable, non profit agency that has been serving Houston since 1892. We have an immediate need for a Project Manager that is accountable to the Director of PDEQI and is responsible for the overall administrative management of multiple research and evaluation projects as well as the supervision of multiple staff members. The purpose of the Project Manager position is to provide leadership for grant management, program development and quality improvement initiatives. The Project Manager is responsible for: development of grant proposals; developing and maintaining monitoring procedures for programs; overseeing the monitoring/management functions of grants and contracts; supervising evaluation and research activities; supervising evaluators assigned to him/her; and assuring that policies/regulations of grantors and the Agency are followed. The position requires prior experience with grant/program management, a high level of self-directedness, a professional attitude towards work, a professional orientation to others, and a high level of energy and enthusiasm.
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Master's degree in Public Health, epidemiology, health care management, Social Work, or related Human Service area (required)</li> <li>• Ph.D. in Public Health, epidemiology, health care management, Social Work, psychology or related Human Service area (preferred)</li> <li>• 3 years of experience in research, proposal writing, program development design, evaluation design, and grant management in applied service settings with emphasis on research and/or program evaluation.</li> <li>• Proven skills in research methodology and statistical analysis.</li> <li>• 2 years of previous experience supervising other staff, preferably in research/evaluation projects.</li> </ul>
<b>Salary/Hours</b>	N/A
<b>Address</b>	4950 Memorial Drive Houston, TX 77007
<b>Application Method</b>	<b>APPLY AT:</b> <a href="http://www.depelchin.org/">http://www.depelchin.org/</a> Go to: Careers Page and search for Req. # 16-0040
<b>Opening Date</b>	Open Until Filled

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@central.uh.edu](mailto:mswjobs@central.uh.edu) with the hiring details of your new job opportunity. Thank you.