

<b>Job Title</b>	Adoption Case Manager
<b>Employer/ Agency</b>	Rainbow of Love
<b>Job Description</b>	<p>Rainbow of Love is seeking an adoption casemanager to join our team. Case Manager will work with families aiming to adopt children though the state system who are currently in the state foster care system as well as families wanting to adopt.</p> <p>Duties Include:</p> <ul style="list-style-type: none"> <li>• Conduct inquiries</li> <li>• Orientation Meeting</li> <li>• Home Study Assessments</li> <li>• Home Visits and Hospital Visits</li> <li>• Case Notes</li> <li>• Post Placement Visits and post placement report</li> <li>• Client Training</li> <li>• Facilitated parenting classes, as needed</li> <li>• Attend Meetings/Court/RAS</li> <li>• Maintain Case Files, records, and information regarding assigned cases</li> <li>• Case Staff Meetings with Supervisor</li> <li>• Annual Training and required training for the agency</li> <li>• Remain direct Contact with client and CPS workers</li> <li>• On call services, if needed</li> <li>• Other duties as assigned</li> </ul>
<b>Qualifications</b>	<p>Qualifications and Requirements:</p> <ul style="list-style-type: none"> <li>• Bachelor's or Master's degree in Social work or any Human development and/or service field at a credited university or college.</li> <li>• At least 1-year experience or internship in social services field.</li> <li>• Fast Learner and ability to work with a team</li> <li>• Skilled in verbal and written communication</li> <li>• Computer Experience (Microsoft Word, Excel, Computer programs)</li> <li>• Clear Background Check</li> <li>• Availability on weekend</li> <li>• <b>Bilingual Helpful</b></li> </ul>
<b>Salary/Hours</b>	\$13-\$16 hour plus travel and expenses Flexible Schedule
<b>Employer/Agency</b>	Rainbow of Love
<b>Address</b>	2700 Lake Olympia Parkway Ste 103
<b>City, State, Zip</b>	Missouri City, Texas 77459

<b>Contact Person</b>	Tracy Bui
<b>Contact Title</b>	Team Lead Adoption Casemanager
<b>Telephone Number</b>	(346) 816-8499
<b>Fax Number</b>	(281) 438-6589
<b>Email Address</b>	<a href="mailto:tbui@rainbowoflove.org">tbui@rainbowoflove.org</a>
<b>Application Method</b>	We are currently accepting application for review. If qualified agency will contact to begin training to start in September (Only applicants selected for an interview will be contacted) To apply, submit cover letter, resume, and references. Email application to contact listed.
<b>Opening Date</b>	September (Fall Semester)

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@central.uh.edu](mailto:mswjobs@central.uh.edu) with the hiring details of your new job opportunity. Thank you.