

Job Title	Training and Curriculum Specialist
Employer/ Agency	California Social Work Education Center
Job Description	<p>Under the direction of the child welfare in-service training director, executive director and the executive team, the Training and Curriculum Specialist coordinates development of standardized training curricula for statewide implementation and works collaboratively with partners to provide a coordinated system of resource sharing for the child welfare training entities throughout the state.</p> <p>Responsibilities include:</p> <ul style="list-style-type: none"> • Collaborates with partner agency staff to coordinate and oversee the development, revision, and implementation of curricula, practice tools, training programs, technology and learning approaches, and implementation processes based on identified needs and gaps in current training curricula. • Facilitates, leads, convenes, and serves on statewide and local work groups, task forces and committees focused on training content and curriculum development, composed of representatives of CalSWEC's coordinating partners. • Organizes trainings, symposia or other statewide events as needed. • Identifies and evaluates resources and activities that will advance the development of needed statewide training. • Monitors upcoming legislative and practice changes to initiate development of new training supports and implementation tools and ensure standardized curricula reflect current practice. • Obtains and analyzes information about curricula and training delivered by the Regional Training Academies, the University Consortium for Children and Families, and the 58 counties. • Assesses feasibility and needs for a diverse range of educational activities, including training design and delivery (classroom, videoconferences, computer-based training, and evaluation). • Assists the Regional Training Academies, counties and other in-service training entities in utilizing training evaluation data and research on evidence-based practices to systematically improve materials and curricula. • Collaborates with other CalSWEC program staff who specialize in evidence-based practice, training evaluation, undergraduate and graduate education, and with fellow training and curriculum specialists to support development of training materials and ensure congruence between MSW educational curricula and in-service training. • Implements related business processes and participates in other CalSWEC activities as requested.
Qualifications	<p>Requirements</p> <ul style="list-style-type: none"> • Ability to lead and facilitate collaborative consensus-based strategic planning processes focused on curriculum development and implementation. • Strong analytical, interpersonal, communication and presentation skills. • Excellent writing skills and ability to effectively communicate complex oral and written information in a clear and concise manner.

	<ul style="list-style-type: none"> • Well-developed organizational and time management skills. • Ability to plan, design and manage complex projects. • Working knowledge of training and workforce development, including knowledge of training evaluation methods, frameworks, and trends. • Ability to design and implement training needs assessments and to meet identified needs through the collaborative development of training courses, policies, and procedures. • Ability to develop and write manuals, handbooks, reports and design training curricula. • Strong interest in research and evaluation principles, particularly as they relate to training. • Knowledge, background and experience with culturally-responsive training content in public social services and public child welfare programs. • Computer skills in word processing, database and presentation software. • Effectively and cooperatively work with diverse populations. • Ability to travel statewide. <p>Required Qualifications</p> <ul style="list-style-type: none"> • A Bachelor’s degree from an accredited college or university with a major in psychology, sociology, social welfare, or a closely related field. <p>Preferred Qualifications</p> <ul style="list-style-type: none"> • Master’s Degree in Social Work (MSW) is preferred. • Experience working in workforce or staff development training programs is preferred. • Experience working in the public child welfare is preferred.
Salary/Hours	<ul style="list-style-type: none"> • This is a full-time, career position that reports to the Director, Child Welfare In-service Training. • This position is classified as a Trainer 3. Salary will be commensurate with experience.
Employer/Agency	California Social Work Education Center
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Application Method	All applicants will apply centrally via the UC Berkeley online system (http://jobs.berkeley.edu/)
Opening Date	Immediate

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

