

Job Title	Program Director
Employer/ Agency	Prevent Blindness Texas
Job Description	<p>Prevent Blindness Texas is seeking a Program Director to manage all programs in the Houston-based regional office. The Program Director will work with local volunteers, interns and committees to implement programs and services in the Southeast region. As Program Director, you will be reporting to the Regional Director in the Houston-based regional office of Prevent Blindness Texas. This position is an entry-level position. Prevent Blindness Texas provides vision screening services, education, information and referrals, and works with multiple partners in the territory. Our mission is to prevent blindness and preserve sight.</p> <p>Please send resume and cover letter, along with salary request.</p>
Qualifications	<ul style="list-style-type: none"> • College graduate with 2-3 years of experience in volunteer coordination, community outreach and program management • Excellent computer skills in Microsoft Office required • Experience with public speaking • Some grant writing experience preferred • Bilingual in Spanish preferred • Good communication and organizational skills are essential
Salary/Hours	Full time Mon-Fri 8:30-4:30 \$34,000-\$36,000
Employer/Agency	
Address	2202 Waugh Drive
City, State, Zip	Houston, Tx 77006

Contact Person	Irene Baird
Contact Title	Regional Director
Telephone Number	(713) 526-2559 x105
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Email Address	ibaird@preventblindnesstexas.org
Application Method	Email
Opening Date	July 25, 2016

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.