

Careers at the IRC

From emergency response through post-conflict development work, in a great variety of roles around the world, the International Rescue Committee's 8,000-plus staff is a force for humanity and hope. If you're skilled and passionate, we'd like to add your energy to ours.

Careers at the IRC are as wide-ranging and far-reaching as our work. Encouraging staff development through promotion, transfer and rehire, the IRC nurtures long-term career paths and helps employees grow within the organization.

At any given moment, on any given day, all around the world, IRC staff members are restlessly and effectively working for the sake of the most vulnerable among us—to restore and renew hope, dignity and freedom.

The IRC and IRC workers must adhere to the values and principles outlined in IRC Way - Standards for Professional Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

Research Assistant

Sector:	Research
Location:	Global
Employee Type:	Temporary
Employee Category:	Full Time

Description

Background/IRC Summary: The IRC is examining the evidence-base available underpinning key interventions in a variety of sectors in development and conflict contexts as part of strategic planning. The IRC's Research, Evaluation, and Learning Unit is leading this effort.

Job Overview/Summary: The Research Assistants will be responsible for carrying out search protocols and screening protocols, organizing search results, and storing articles and papers in a systematic way. The person should have experience with reviewing academic literature in a field relevant to international development or humanitarian response, have an understanding of rigorous research designs often used for generating causal inference, be detail-oriented, and have a basic familiarity with interventions in one of the following sectors: health, education, economic well-being, and/or violence and safety. The assistant will report to the Senior Coordinator, Evidence to Action, and will work closely with the Evidence to Action Manager. This position can be full time or part-time for 4-8 weeks

Major Responsibilities:

- Executing 2 search protocols (one as primary and one as the second coder/searcher)
- Systematically organizing all articles and papers that come out of the search
- Screening papers and articles that come out of the search for inclusion/exclusion
- Presenting search results in the form of a Gap Map

Job Requirements:

Education: A bachelor's degree in a social science or other relevant field (or working towards a degree).

Work Experience: Previous experience as a research assistant, experience with literature reviews, experience using reference managers like Zotero.

Demonstrated Skills and Competencies: Understanding of systematic searches for evidence, use of key words, ability to search relevant databases, ability to use a computer or the internet to carry out search protocols.

Language Skills: English required, fluency in Spanish, French, or Arabic a plus.

Working Environment: Standard remote work environment.

IRC leading the way from harm to home.

IRC is an Equal Opportunity Employer.

IRC considers all applicants on the basis of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status or disability.

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