

<b>Job Title</b>	Director of PDEQI
<b>Employer/ Agency</b>	DePelchin Children's Center
<b>Job Description</b>	The Director of Program Development, Evaluation, and Quality Improvement combines grant-management and research tasks with administrative/management tasks to provide oversight, supervision and leadership to the PDEQI department. The position involves a high level of complexity and specific knowledge about grant writing and management, research and evaluation, and social services for children and their families. The individual must be comfortable in a fast-paced, high- responsibility setting, supervising the work of multiple staff member, and efficiently collaborating with Program Directors and other administrative departments. The Director must be able to quickly make complex judgments and decisions that have legal and liability implications for the agency. The Director must have the ability to conceptualize, design, and implement new service programs as well as research and evaluation projects.
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Graduate Degree in a Social Science; Ph.D. preferred.</li> <li>• Increasing level of administrative job responsibilities over the past ten years, with the last 5 years having an emphasis on proposal writing, program development and monitoring – including grant management, program evaluation, maintenance of programs in compliance with a grantor's requirements, and data management and analysis.</li> <li>• Proven record of conceptualizing and securing grants as a sole author.</li> <li>• Minimum of 5 years of experience in program evaluation</li> <li>• Minimum of 5 years of experience in social services for children and their families.</li> <li>• Minimum of 5 years of experience in research and program evaluation in applied settings.</li> </ul>
<b>Address</b>	4950 Memorial Drive Houston, TX 77007
<b>Application Method</b>	<b>APPLY AT:</b> <a href="http://www.depelchin.org/">http://www.depelchin.org/</a> Go to: Careers Page and search for Req. # 15-0057
<b>Opening Date</b>	Open Until Filled

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