

Job Title	Case Manager – Disaster Recovery
Employer/ Agency	Jewish Family Service
Job Description	<p>Provides specialized individual case management within the Family & Children department, to assist clients in recovery following a (natural) disaster.</p> <p>Duties and Responsibilities</p> <ul style="list-style-type: none"> • Performs outreach within the affected community to screen survivors for potential need. • Completes intake for case management services. • Engages clients and establishes trusting, collaborative relationships directed toward the goal of recovery and independence. • Assists clients with recovery planning. • Provides support for clients in crisis. • Advocates for needed client services &/or entitlements in order to help provide personal support. • Monitors progress towards completion of recovery. • Develops and maintains relationships with resources particularly those in the disaster relief and recovery community. • Maintains clients’ records using company policies and software. • Shares information with the team when additional resources are discovered. • Communicates client needs to appropriate team members who may be able to assist with recovery efforts. • Communicates client progress to case management team. • Monitors & records expenses and implements cost-saving actions. • Prepares results and data through collection, summarization and analysis, to help monitor outcome management.
Qualifications	<ul style="list-style-type: none"> • Licensed Master Social Worker required • Minimum 2 years work experience, including a lengthy period in disaster recovery, and experience working with vulnerable populations (both short & long term). • Knowledge of both local and federal resources required. • Strong communication skills. • Ability to work evenings and weekends, especially following a (natural) disaster.
Salary/Hours	39 hrs/wk
Employer/Agency	Jewish Family Service
Address	4131 S. Braeswood
City, State, Zip	Houston, TX 77025
Contact Person	Sophie Gluzkater

Contact Title	Clinical Director
Telephone Number	713-667-9336 x 127
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Email Address	sgluzkater@jfshouston.org
Application Method	Send resume and letter of interest via e-mail
Opening Date	Immediate

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