

Job Title	Case Manager
Employer/ Agency	Horizon Outreach
Job Description	Serves as Case Manager for the Horizon Eagle Program and engages daily with fathers or military mothers who may have Post Traumatic Stress Disorder (PTSD) or some other disabling condition, to employ client-centered services, motivational interviewing, CBT and/or other methodologies to establish the nature and extent of client problems. Assists in facilitating fatherhood workshops to teach fathers healthy parenting and healthy relationship skills. Assists with oversight of the Case Management Department objectives Ensures that grant requirements are met and all case files are grant compliant in accordance with federal and state guidelines. Perform needs assessments, creates action plans, set goals for clients, provide referrals, counseling/mentoring, follow-up, assesses at-risk factors, and barriers. Displays empathy and genuine concern for clients. Alleviates fears and anxieties, interprets and explains the agency's program requirements. Employs 72-Hour rapid response action to link military fathers and program eligible military mothers to VA Benefits, VA Hospital, Housing, Financial Assistance, Veteran Service Organizations, Parenting/Relationship Counselors, substance abuse mental health and other community based resources. Develops Individual Service Plans for clients and monitors client's progress towards goals. Refers Homeless Veteran Clients to Healthcare for Homeless Veterans Program. Ensures case manager and interns update client database tracking system and client case notes in a timely manner. Prepare case management reports for grant reporting. Administers follow-up plan to assure the necessary attention is given in the evaluation of the client's progress. Works closely with Horizon Eagle Staff, Case Managers and community partners to stabilize client's situation during and prior to entry in the Horizon Eagle Program. Engages in a variety of community outreach activities, which may include partner meetings that promote the use of the Horizon Outreach Eagle program. Provides personal adjustment and problem solving strategies to homeless military veterans. Adheres to strict agency and federal (local, state) privacy laws regarding client information. Assists with implementation of client database tracking system. Other Duties as assigned.
Qualifications	Minimum/Required – Master's Degree in Social Work, or related field. Previous experience working with military families. Must be a self-starter, detail-oriented, possess ability to update case notes, client progress and reports in a timely manner, must have a good rapport with veterans and have genuine concern and empathy for the clients. Must be loyal and adhere to strong confidentiality laws and guidelines. Preferred: LMSW preferred or other license, Prev. Experience working with Military Families and/or served in the military.
Salary/Hours	Exempt Salaried Position with Benefits (Vacation, Health Insurance, Paid Holidays) M-F 8:00 a.m. -5:00 p.m. Must be available to work late/weekends to perform case management duties and meet with clients if needed, and/or conduct workshops). Note: This is position is for a specified timeframe.
Employer/Agency	Horizon Outreach
Address	256 N. Sam Houston Pkwy, East Suite 115
City, State, Zip	Houston, TX 77060
Contact Person	Katrina Johnson
Contact Title	CEO
Telephone Number	832.288.4213
Fax Number	832.553.3121
Email Address	kjohnson@horizonoutreach.org
Application Method	Send resumes to career@horizonoutreach.org
Opening Date	Immediately

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