

Job Title	Community Education Facilitator
Employer/ Agency	Hope and Healing Center & Institute
Job Description	<p>The Community Education Facilitator is responsible for cultivating educational opportunities and delivering mental health trainings to faith communities and other organizations. The position is part of a cross functional team and reports to the Vice President of Faith Community Engagement.</p> <p>Duties include:</p> <ul style="list-style-type: none"> • Cultivate training opportunities and delivering training programs to faith communities, educators and peers. • Ongoing development and update of curricula and training materials. • Track and report progress against targets. • Recruit opportunities to deliver the signature program Gateway to Hope to faith and community groups and organizations across the greater Houston area. • Assist in development of eLearning programs. • Contribute to marketing and communications supporting program including content development for electronic newsletter, website, social marketing
Qualifications	<p>Education/Skills:</p> <ul style="list-style-type: none"> • Master's degree in social work, psychology, or Bachelor's degree. • Minimum 2 years program management or related experience with a Bachelor's degree and 1 year of experience with a Master's degree. • Experience developing and implementing trainings and/or professional development for adults. • Excellent written and oral communication skills. Excellent interpersonal skills; ability to represent the organization in a positive, professional manner in the community and to build and maintain professional relationships in the community. • Excellent organizational skills and attention to detail; ability to manage multiple projects, high degree of attention to detail and accuracy.
Salary/Hours	DOE

Employer/Agency	Hope and Healing Center & Institute
Address	717 Sage Road
City, State, Zip	Houston, TX 77056
Contact Person	Karen Allen
Contact Title	Vice President of Faith Community Engagement
Telephone Number	713-985-3832
Fax Number	713-439-1927
Email Address	kallen@hopeandhealingcenter.org
Application Method	Email resume to kallen@hopeandhealingcenter.org
Opening Date	1/26/18

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