

Job Title	AmeriCorps Client Services Coordinator
Employer/ Agency	SBP Houston
Job Description	Client Service Coordinators work as a team to provide dedicated client and case work management services to disaster impacted families and aid families in need rebuild their disaster impacted homes via SBPs owner occupied rebuild program as well as rebuilding their lives by providing support and referrals to other community agencies
Qualifications	<ul style="list-style-type: none"> • Excellent verbal communication skills • Experience/comfort with public speaking • Strong organizational skills and ability to delegate tasks effectively • Previous client service experience a plus
Salary/Hours	Monday – Friday 8:00-5:00 Living stipend, medical coverage, and education award provided
Employer/Agency	SBP
Address	1424 North Sam Houston Parkway East Suite 180
City, State, Zip	Houston, Texas 77032
Contact Person	Matthew Tettelbach
Contact Title	AmeriCorps Program Manager
Telephone Number	832-422-5534
Email Address	mtettelbach@sbpusa.org
Application Method	Apply online via - http://sbpusa.org/get-involved/americorps/americorps-application
Opening Date	January 30, 2018

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