

| | |
|-------------------------|---|
| Job Title | Public health Investigator Specialist |
| Employer/ Agency | City of Houston Health and Human Services |
| Job Description | <p>The Houston Health Department is actively searching for a skilled individual that retrieves confidential documents in-person from area medical care providers as needed.</p> <ul style="list-style-type: none">• Communicates with medical providers, other health departments, and other colleagues regarding project activities.• Searches and collects data from multiple databases.• Compiles findings for review by others. Adheres strictly to established data collection procedures with attention to detail.• Performs review of data collected for quality assurance purposes.• Educates community members and stakeholders on HIV/STD treatment and prevention.• Creates tools and procedures for use by Disease Intervention Specialists in interruption of disease transmission.• May perform field investigations to locate patients who have or are suspected of having a communicable disease and motivates them to seek appropriate treatment and follow-up.• May conduct confidential interviews and investigations of patients diagnosed with or suspected of having communicable diseases.• Serves as program liaison to hospitals, correctional or other facilities to ensure timely reporting of reactors and to facilitate appropriate treatment and diagnosis of communicable diseases.• Identifies and establishes rapport with key individuals at the facility.• Reviews medical records and laboratory reports to obtain communicable disease diagnosis and treatment with appropriate follow-up.• Identifies and responds to concerns which negatively impact on project management.• Provides latest treatment, diagnosis and follow-up methodologies to health care providers. Perform other |

| | |
|---------------------------|---|
| | duties as assigned. |
| Qualifications | <p>EDUCATIONAL REQUIREMENTS Requires a Bachelor's degree in the Social Sciences, Physical Science, Public Health or a closely related field.</p> <p>EXPERIENCE REQUIREMENTS Three (3) years of experience in the public health field are required. Pertinent professional experience in the public health field may be substituted for the above educational requirement on a year-for-year basis.</p> <p>LICENSE REQUIREMENTS Must have a valid Class C Texas driver's license</p> <p>PREFERENCES **Preference shall be given to eligible veteran applicants provided such persons possess the qualifications necessary for competent discharge of the duties involved in the position applied for, such persons are among the most qualified candidates for the position, and all other factors in accordance with Executive Order 1-6.**</p> <p>Additional preferences will be given to candidates with experience in field investigation of HIV/STD preferred.</p> <p>Bilingual in Spanish strongly preferred</p> |
| Salary/Hours | Full Time, \$24.52 - \$26.44 Hourly |
| Telephone Number | 832-393-4897 |
| Application Method | Apply online at https://www.governmentjobs.com/careers/houston/jobs/1939389/public-health-investigator-specialist?keywords=public%20health%20investigator%20specialist&pagetype=jobOpportunitiesJobs |
| Opening Date | Immediately |

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

UNIVERSITY of **HOUSTON**
GRADUATE COLLEGE of SOCIAL WORK