

Job Title	CASE MANAGER
Employer/ Agency	Horizon Outreach
Job Description	<ul style="list-style-type: none"> • Duties consist of: oversight of assigned case load, engaging daily with At Risk Young Fathers, Military fathers who may have experienced trauma or those who may have a disabling condition. Assist with teaching them strategies on how to increase self-sufficiency. • Employs client-centered case management, motivational interviewing, and/or other methodologies to establish the nature and extent of client problems. Performs needs assessment, creates individual service plans, sets goals for clients, provides referrals, relationship education, mentoring, follow-up, assesses at-risk factors, and barriers. • Works closely with Dept. of Veterans Affairs, Juvenile Justice System and other non-profit agencies to link participants to supportive services. • Follows Domestic Violence Protocol to ensure potential threats are minimized. Administers follow-up plan to assure the necessary attention is given in the evaluation of the individual's progress. • Works closely with clients, staff, and community partners to reduce barriers to participation for clients during and prior to entry into Eagle Program. Engages in a variety of community outreach activities, which may include partner meetings and outreach events. • Ability to recruit and supervise student interns may be required. Adheres to strict agency and federal (local, state) privacy laws regarding agency and client information. • Enters Client Intake Data into the NFORM or client database system on a daily basis within the specified time frame. • Ensures the accuracy of data entered into NFORM/other client database system via running reports and self-checks. • Enters Case Notes for each client in a timely manner into the NFORM system. • Ensures that case notes are concise, accurate and easily interpreted. • Ensures goals and objectives for case management are met on a weekly, monthly and quarterly basis in accordance with grant and/or agency guidelines. • Ensures optimal confidentiality of client data is achieved by securing client files in appropriate file cabinets, safeguarding passwords/userids for NFORM system, and through the safeguarding of intake/assessment and enrollment data. • Performs monthly, quarterly/semi-annual program performance reporting in a timely manner to grant funder in database system.

	<ul style="list-style-type: none"> • Contributes to meeting the overall goals and objectives of the Horizon Eagle Program as established by the grant objectives and performance guidelines. • May assist in facilitating fatherhood workshops and identifying employment opportunities for fathers.
Qualifications	<p>REQUIRED QUALIFICATIONS:</p> <ul style="list-style-type: none"> • Master Degree in Social Work or related field. • Licensed LPC, LMSW or LCSW (Current license with the Texas State Board of Social Worker's or working towards licensure) • 3 to 5 years' experience working with military clients; chronically homeless; homeless families and/or individuals with disability. • Proven skills in applying case management methodologies (i.e. MI, CBT based practices) • Ability to perform weekly/ monthly/annual program reporting for grant • Ability to work a flexible works schedule which may include weekends to deliver case management services offsite to clients. • Candidate with previous experience providing case management services to military veterans who are experiencing homelessness or who have a dual-diagnosis (i.e. PTSD, Substance Abuse Issues, etc.) <p>PREFERRED: Licensed LMSW/LPC or LCSW (Current license with the Texas State Board of Social Worker's), Supervisory License with prior relevant work experience. Will consider candidate in the process of sitting for exam.</p>
Salary/Hours	TBD
Employer/Agency	Horizon Outreach
Address	256 N. Sam Houston Pkwy. East Suite 115
City, State, Zip	Houston, Texas 77060
Contact Person	Katrina Johnson
Contact Title	CEO
Telephone Number	832.288.4213
Email Address	kjohnson@horizonoutreach.org
Application Method	Send resumes to career@horizonoutreach.org
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

UNIVERSITY of **HOUSTON**
GRADUATE COLLEGE of SOCIAL WORK