

<b>Job Title</b>	Clinical Supervisor
<b>Employer/ Agency</b>	Catholic Charities of Archdiocese of Galveston-Houston
<b>Job Description</b>	<ul style="list-style-type: none"> <li>• Clinical Supervision – Provide clinical supervision and support to assigned clinical staff and interns/students/volunteers; ensure compliance with ethical practices and promote professional growth. Responsible for the performance planning and evaluations of assigned staff and interns/students.</li> <li>• Clinical Services – Provide direct client services; intake, screening, assessment, diagnosis and service planning; offering referrals as needed; individual, family and group counseling; providing presentations and workshops. Meet or exceed productivity and outcomes targets as outlined in the Performance Indicator Report. Manage critical case issues with the assistance of Program Director to ensure the safety and well-being of clients.</li> <li>• Professional Development – Maintain professional licensure requirements for service provision and supervision. Participating in staff meetings, case staffing, consultations, and agency staff development trainings. Contributing to agency staff training opportunities as judged necessary to maintain best practice standards by staff and as requested by Program Director. Meeting with Program Director regularly for supervision. Responsible for developing, tracking, and moving forward the professional development plan of program clinicians.</li> <li>• Administrative – Work collaboratively with the Program Director to complete administrative assignments including maintenance of internal quality and compliance activities.</li> <li>• Documentation – Complete paperwork within required time frames including, assessments, service plans, efforts, quarterlies, and closing summaries. Also, maintaining records in accordance with regulatory/agency standards. Clear, accurate, and timely entry of data and documentation needed for the tracking of output/outcome measures. May be asked to assist in record review or qualitative review processes. Also will document supervision meetings with staff, interns/students/volunteers and ensure that supervisees’ documentation meets all standards.</li> <li>• Networking Opportunities – Participate in interagency and community networking and program promotion opportunities. Contributing to the development of strong interagency partnerships by serving clients referred by fellow agency programs and regularly communicating with client case managers and other staff to provide effective treatment.</li> <li>• Other – Perform other duties as required such as participating in staff retreats, United Way tours, agency fairs and speaking engagements, assisting with special organizational projects/events, etc.</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Master’s degree or Ph.D. in mental health field, (Social Work, Counseling, Marriage &amp; Family Therapy, Psychology). Licensed to practice clinical services by the State of Texas (LCSW, LPC, LMFT, Licensed Psychologist). Designated an approved supervisor by the professional’s respective state licensing board or having expressed interest in securing this approval within a designated timeframe.</li> </ul>

	<ul style="list-style-type: none"> <li>Professional license(s) must be active and in good standing.</li> <li>License from the state of Texas to practice counseling/psychotherapy, e.g., LCSW, LMFT, LPC.</li> <li>At least 3 years of experience providing direct counseling services to individuals, families, children, and groups.</li> <li>Experience providing supervision.</li> <li>Demonstrate knowledge of counseling theories and skills, with the ability and willingness to supervise staff with differing theoretical orientations.</li> <li>Demonstrate knowledge and practice of professional ethics.</li> <li>Experience treating youth with severe trauma, including grief and loss; preferably familiar with needs of refugee youth or other vulnerable youth populations.</li> <li>Public speaking ability, including the ability to provide presentations and workshops to large audiences.</li> <li>Ability to gather, track, and report large quantities of data; must be well organized and know how to handle confidential information.</li> <li>Interact with peers, supervisors, and administrators in a respectful and professional manner.</li> <li>Strong verbal and written communication skills.</li> <li>Ability to work well within a team and provide services with an integrated approach.</li> <li>Approach challenges with a solution-focused approach and maintains a positive attitude.</li> <li>Bilingual English/Spanish (Preferred).</li> </ul>
<b>Salary/Hours</b>	Depending on the experience
<b>Employer/Agency</b>	Catholic Charities of Archdiocese of Galveston-Houston- Central Office
<b>Address</b>	2900 Louisiana St.
<b>City, State, Zip</b>	Houston, TX, 77006
<b>Contact Person</b>	Natalia Betancur
<b>Contact Title</b>	HR Generalist
<b>Telephone Number</b>	713-874-6623
<b>Fax Number</b>	713-874-6623
<b>Email Address</b>	<a href="mailto:nbetancur@catholiccharities.org">nbetancur@catholiccharities.org</a>
<b>Application Method</b>	Catholic Charities Web site <a href="http://www.catholiccharities.org">www.catholiccharities.org</a>

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