

Job Title	Resident Assistant
Employer/ Agency	Haven of Hope
Job Description	Under the supervision of the Resident Director, the Residential Assistant will be responsible for management of all security, maintenance and cleaning of Haven of Hope House of Houston, Inc.'s facilities. The individual will be responsible for enforcement of program policies and oversight when program staff is not on-site.
Qualifications	<ul style="list-style-type: none">• High school graduate or GED and two years of maintenance experience.• Must have excellent people skills.• Remain professional at all times with exceptional work ethic.• A team player that also works well autonomously.• Six months experience working with the homeless community preferred.
Salary/Hours	Based on experience/ 7-3pm or 3-11pm or 11pm-7am
Employer/Agency	Haven of Hope
Address	5106 Weaver
City, State, Zip	Houston, Texas
Contact Person	Chanicka Griffith
Contact Title	Program Manager
Fax Number	713.633.1930
Email Address	Nicka_cha_03@yahoo.com
Application Method	Please send resume via fax or email
Opening Date	1/19/15

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