

<b>Job Title</b>	Staff Attorney
<b>Employer/ Agency</b>	Catholic Charities of Archdiocese of Galveston-Houston
<b>Job Description</b>	<p>The St. Frances Cabrini Center for Immigrant Legal Assistant team at Catholic Charities is seeking a Staff Attorney to represent unaccompanied children in removal proceedings.</p> <p>The candidate that fills this position will be responsible for:</p> <ul style="list-style-type: none"> <li>*Providing direct legal representation to Unaccompanied Children (UC) previously in HHS/Office of Refugee Resettlement (ORR) care and custody throughout the Great Houston-Galveston area, including ten counties within the service area of Catholic Charities;</li> <li>*Providing legal services to those seeking: special immigrant juvenile status asylum, family-based petitions, voluntary departure, orders of removal and other forms of immigration relief before the Houston Immigration Court;</li> <li>*Assessing eligibility for immigration benefits;</li> <li>*Performing client intake interviews and consultations;</li> <li>*Tracking statistical data for grant reporting purpose, reporting on case outcomes; and</li> <li>*Performing on and off-site community outreach.</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>*Law degree;</li> <li>*One to two years of immigration law experience (desired)</li> <li>*Admitted to practice in Texas and be an attorney in good standing;</li> <li>*Proficiency in MS Office</li> <li>*Proficiency in English and Spanish (speak, write and read); and</li> <li>*Reliable transportation, valid TDL, and evidence of insurability.</li> </ul>
<b>Salary/Hours</b>	Full time 45,000
<b>Employer/Agency</b>	Catholic Charities of Archdiocese of Galveston-Houston
<b>Address</b>	2900 Louisiana St

<b>City, State, Zip</b>	Houston, TX 77006
<b>Contact Person</b>	Brenda Bocanegra
<b>Contact Title</b>	Director of Human Resources
<b>Telephone Number</b>	713-526-4611
<b>Fax Number</b>	713-526-1546
<b>Email Address</b>	<a href="mailto:bbocanegra@chatholiccharities.org">bbocanegra@chatholiccharities.org</a>
<b>Application Method</b>	Online

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mjobs@central.uh.edu](mailto:mjobs@central.uh.edu) with the hiring details of your new job opportunity. Thank you.