

<b>Job Title</b>	Outreach Counselor – African American Community
<b>Employer/ Agency</b>	Houston Area Women’s Center
<b>Job Description</b>	<ul style="list-style-type: none"><li>• Provide group and/or individual counseling to survivors of domestic and sexual violence.</li><li>• Work cooperatively with other staff to ensure optimal utilization of resources and efficient management of the program.</li><li>• Attend Houston Area Women's Center (HAWC) staff meetings and other appropriate meetings.</li><li>• Use resources to provide services to clients.</li><li>• Advocate at HAWC and other agencies on behalf of adults and children.</li><li>• Implement all program evaluation to ensure effective programming.</li><li>• Provide group counseling, individual counseling and childcare (on an as needed basis).</li><li>• Provide referral information, counseling and emotional support in a nonjudgmental, non-directive manner to clients.</li><li>• Model and teach nonviolent discipline and conflict resolution skills to adults and children receiving services.</li><li>• Provide written information and recommendations on issues that arise while providing services.</li><li>• Report suspected and prior abuse/neglect to either Child Protective Services or Adult Protective Services when appropriate.</li><li>• Communicate concerns about clients to supervisor.</li><li>• Maintain accurate records and appropriate documentation of services.</li><li>• Assist in training and orienting, volunteers and interns.</li></ul>
<b>Qualifications</b>	<p><b>EDUCATIONAL REQUIREMENTS</b> Bachelor’s degree in Social Work, Counseling or Psychology, or related field.</p> <p><b>EXPERIENCE/SKILL REQUIREMENTS</b></p> <ul style="list-style-type: none"><li>• Minimum of one year counseling experience working with adults and or children</li><li>• Minimum of six month experience working with groups</li></ul>

	<ul style="list-style-type: none"> <li>Computer Skills: Experienced in Microsoft Office specifically Excel and Outlook.</li> </ul>
<b>Salary/Hours</b>	Full Time, DOE
<b>Employer/Agency</b>	Houston Area Women's Center
<b>City, State, Zip</b>	Houston, TX
<b>Application Method</b>	Apply online at <a href="https://hawc.org/about-us/careers/job-openings/">https://hawc.org/about-us/careers/job-openings/</a>
<b>Opening Date</b>	Immediately

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