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| Job Title | Harris County Civic Engagement Initiative Facilitator |
| Employer/ Agency | Harris County Planning Committee |
| Job Description | <ul style="list-style-type: none"> • Guide the formation of a Steering Committee for the initiative • Facilitate monthly meetings of the Steering Committee as well as four Task Forces • Finalize the creation of specific activities as well as measures of success for the Initiative • Serve as the Initiative’s ambassador to partners and the community • Foster communication and collaboration among partners and with other efforts in the community • Ensure the Initiative’s strategies and activities reflect a commitment to equity • Manage any additional staff that may be hired to support the Initiative |
| Qualifications | <ul style="list-style-type: none"> • 5-7 years of experience in a community nonprofit organization, government agency, or similar organization, of which 2-3 years should be at a senior or executive level and/or focused on creating systems change • Experience fostering collaboration among diverse stakeholders, brokering agreement between different stakeholder groups, and working with coalitions to breach power divides • Ability to think and problem solve at a systems level, as opposed to a program or organizational delivery level • Demonstrated success leading teams to achieve strategic goals • Dedication to strengthening civic involvement and political participation • Understanding of the Harris County political and social landscape • Demonstrated commitment to equity and addressing disparities • Ability to work independently, exercise appropriate action and good business judgment • Excellent written and verbal communication skills • Comfort with work planning and managing multiple priorities in a context of change and ambiguity and adapting |

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| | to changing needs or momentum |
| Salary/Hours | DOE, ~\$100,000 |
| Application Method | <p>Please submit a resume and a cover letter addressing the questions below:</p> <ol style="list-style-type: none"> 1. Why are you passionate about transforming civic engagement in Harris County? 2. What experience will help you successfully do so? 3. What do you believe to be the greatest opportunities for transforming the systems that influence civic participation in Harris County? Specifically, what opportunities do you see to reduce disparities in participation within civic systems? 4. What do you perceive to be the most significant challenges for this initiative and for the future facilitator? <p><i>Please send applications to civicengagementplanning@gmail.com</i></p> |
| Opening Date | Immediately |

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.