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| Job Title | Case Manager |
| Employer/ Agency | Horizon Outreach www.horizonoutreach.org |
| Job Description | <p>DUTIES AND RESPONSIBILITIES:</p> <ul style="list-style-type: none"> • Horizon Outreach is seeking an outstanding, innovative professional individual to work as a Case Manager. • In this position you will work in the Case Management Department. Duties consist of: oversight of assigned case load, engaging daily with fathers or mothers who may have PTSD (Post Traumatic Stress Disorder/ or other disabling conditions) and assist with teaching them strategies on how to increase self-sufficiency. • Employs client-centered case management, motivational interviewing, and/or other methodologies to establish the nature and extent of client problems. Performs needs assessment, creates individual service plans, sets goals for clients, provides referrals, relationship education, mentoring, follow-up, assesses at-risk factors, and barriers. • Works closely with Dept. of Veterans Affairs and other non-profit agencies to link veterans to services. • Follows Domestic Violence Protocol to ensure potential threats are minimized. • Administers follow-up plan to assure the necessary attention is given in the evaluation of the individual's progress. • Works closely with clients, staff, and community partners to stabilize client's situation during and prior to entry in the Horizon Eagle Program. • Engages in a variety of community outreach activities, which may include partner meetings and outreach events. Ability to recruit and supervise student interns may be required. • Adheres to strict agency and federal (local, state) privacy laws regarding agency and client information. • Enters client notes into database system (More detailed description available during interview). • May assist in facilitating fatherhood workshops and identifying employment opportunities for fathers. • Other duties as assigned. |
| Qualifications | <p>REQUIRED QUALIFICATIONS:</p> <ul style="list-style-type: none"> • Master Degree in Social Work or related field. • Licensed LPC, LMSW or LCSW (Current license with the Texas State Board of Social Worker's or working towards licensure) • 3 to 5 years' experience working with military clients; chronically homeless; homeless families and/or individuals with disability. • Proven skills in applying case management methodologies (i.e. MI, CBT based practices) • Previous supervisory experience • Professional, excellent communication and organizational skills • Ability to perform weekly/ monthly/annual program reporting for grant |

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| | <ul style="list-style-type: none"> • Ability to work a flexible works schedule which may include weekends to deliver case management services offsite to clients. • Team player willing to fully support the mission of Horizon Outreach • Must be able to adhere to strict confidentiality policies regarding client and organizational information. • Candidate with previous experience providing case management services to military veterans who are experiencing homelessness or who have a dual-diagnosis (i.e. PTSD, Substance Abuse Issues, etc.) <p>PREFERRED:</p> <p>Licensed LMSW or LCSW (Current license with the Texas State Board of Social Worker’s), Supervisory License with prior relevant work experience. Will consider candidate in the process of sitting for exam.</p> |
| Salary/Hours | This position is significantly funded by a grant, if funding is lost or realigned in any area of the agency or if the employee fails to meet the grant objectives for the position this position could be changed, eliminated or refilled. Changes in the job description do not necessarily indicate a change in hours, title and or rate of pay. Horizon Outreach is an Equal Opportunity Employer. |
| Address | 256 N. Sam Houston Pkwy. East Suite 115 |
| City, State, Zip | Houston, Texas 77060 |
| Contact Person | Katrina R. Johnson, EMBA |
| Contact Title | President & CEO |
| Telephone Number | (832) 288-4213 |
| Fax Number | (832-553-3121) |
| Email Address | kjohnson@horizonoutreach.org |
| Application Method | Send resumes to career@horizonoutreach.org |
| Opening Date | Immediately |

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