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| Job Title | Bilingual Clinician, CJD Part-Time |
| Employer/ Agency | Catholic Charities of the Archdiocese of Galveston-Houston |
| Job Description | <p>The Part-time Bilingual Clinician is responsible for providing clinical assessments, counseling services, presentations and workshops in English and Spanish languages. This opportunity would require a commitment of 20hrs per week, running from January through August of 2015 (it is a grant funded part-time position) with the possibility of grant renewal through the Criminal Justice Division of the Texas Governor's Office. The position would entail providing direct services (assessment, service planning, counseling, and some presentations) to Spanish speaking individuals and families who have been impacted by crime or other forms of trauma. This role also requires participation in internal agency collaborations as well as community outreach functions and may be assigned to mentor interns/students.</p> <p>Clinical Services</p> <ul style="list-style-type: none"> • Utilizes clinical skills, including screening, assessment, diagnosis and service planning to provide appropriate treatment to individuals, couples, families and groups in multiple outpatient counseling settings. Also, provides workshops and presentations within the agency and in the community. • Meets or exceeds productivity and outcomes targets as outlined in the Performance Indicator Report. Manages critical case issues to ensure the safety and well-being of clients. • Supervises the work of assigned students/ interns to ensure compliance with ethical practices and promote professional growth. • Routinely participates in ongoing training. • Participates in and executes abuse risk management responsibilities to ensure the safety of clients. <p>Documentation</p> <ul style="list-style-type: none"> • Completes paperwork within required time frames including, assessments, service plans, efforts, quarterlies, closing summaries, and timesheets. Also, maintains records in accordance with regulatory/agency standards. Enters data in a clear, accurate, and timely manner. Also, promptly submits documentation needed for the tracking of output/outcome measures. May be asked to assist in record review or qualitative review processes. |

Networking Opportunities

- Participates in interagency and community networking and program promotion opportunities. Contributes to the development of strong interagency partnerships by serving clients referred by fellow agency programs and regularly communicating with client case managers and other staff to provide effective treatment.

Professional Development

- Maintains professional licensing requirements. Participates in staff meetings, case staffings, consultations, and agency staff development trainings. Meets with supervisor regularly for clinical supervision.

Other

- Performs other duties as required such as participation in staff retreats, United Way tours, agency fairs and speaking engagements, assists with special agency or program projects/ events, etc.

Qualifications

- Master's degree in mental health field, (Social Work, Counseling, Marriage & Family Therapy). Licensed by the State of Texas (LCSW, LPC, LMFT).
- Experienced clinicians still under supervision (LMSW, LPC- Intern, LMFT-Associate) will be considered if full license status is near completion.
- Post graduate degree in mental health field.
- Bilingual English/Spanish (Required)
- Two to five years of experience providing direct clinical services, including counseling.
- Competency providing services to individuals, families, couples, children, and groups.
- Experience providing treatment that is sensitive to diverse populations.
- Public speaking ability, including the ability to provide presentations and workshops to large audiences.
- Ability to gather, track, and report large quantities of data; must be well organized.
- Interacts with peers, supervisors, and administrators in a respectful and professional manner.

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| | <ul style="list-style-type: none"> • Strong verbal and written communication skills. • Ability to work well within a team and provide services with an integrated approach. • Approaches challenges with a solution-focused approach and maintains a positive attitude. |
| Salary/Hours | TBD |
| Employer/Agency | Catholic Charities of the Archdiocese of Galveston-Houston |
| Address | 2900 Louisiana |
| City, State, Zip | Houston, TX 77006 |
| Contact Person | Guadalupe Bravo-Perez |
| Contact Title | Human Resources Generalist |
| Telephone Number | 713-874-6623 |
| Fax Number | 713-526-1546 |
| Email Address | gbravoperez@catholiccharities.org |
| Application Method | www.catholiccharities.org |
| Opening Date | 2/4/2015 |

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