

Job Title	Bilingual Clinical Social Worker #1337 Health Promotion and Community Engagement <i>Central Regional Health Center</i>
Employer/ Agency	Tulsa City-County Health Department
Job Description	<p>Provides professional social work services to adults, families, and children within the delivery of health care services; works in concert with the client, agency, and community to prevent infant mortality and to address barriers to receiving adequate care for optimal health; to address behavioral health issues; and triages and refers clients to other specialized agencies for additional assistance, counseling, or treatment.</p> <p>PRINCIPAL DUTIES/RESPONSIBILITIES: The following functions represent the majority of the duties performed by the position, but is not meant to be all-inclusive or prevent other duties from being assigned when necessary.</p> <p>ESSENTIAL JOB FUNCTIONS:</p> <ol style="list-style-type: none"> 1. Interviews clients and their families in the clinic setting and completes social work risk assessments which identify specific strengths and needs and make referrals to appropriate internal and community services. 2. Provides education regarding prevention of disease, health promotion to include preconception, and interconception counseling. 3. Communicates and collaborates on client care with related staff to include Family Planning and WIC managers, Infant Mortality and Outreach Coordinator, outreach workers, nurses, and other THD staff to best meet the needs of clients. 4. Triage needs of at-risk families and links to most appropriate resource for services or case management to include Children First and Healthy Start programs; and will also collaborate with Community Connector Coordinator to develop and strengthen community referral network for best fit for client to reduce risk of infant mortality. 5. Follows-up on critical client needs to include missed appointments, consults with staff as part of a team effort, and completes joint home visits with or referrals to outreach workers for clients who are under-utilizing health care services or need additional assessment in the home. 6. Provides consultation to and works in conjunction with other Health Department staff and agencies regarding families served and general social service issues. 7. Completes required documentation/assessments on a timely basis, to include client contact forms, progress notes, and psycho-social assessments. 8. Staffs regularly with Infant Mortality and Outreach coordinator. 9. Participates in multi-disciplinary staff conferences as needed for the purpose of intervention planning for multi-problem family issues. 10. Supports efforts of TFIMR program and serves on Community Advisory Team (CAT), and other task forces as directed by supervisor. 11. Attends staff meetings, and participates in quality assurance activities and in-service trainings at the approval/direction of supervisor. 12. Completes required training in support of duties and responsibilities of this position. 13. Other duties as assigned, including those required to fulfill activities in support of public health <ol style="list-style-type: none"> a. emergency operations.

Qualifications

QUALIFICATIONS/SPECIFICATIONS:

Education:

- Master degree in social work required.

Experience:

- Knowledge of the principles, methods, and techniques required to evaluate psycho-social issues; to provide intervention, triage, and community referrals; and to provide client education.
- Two years of experience as a social worker working with families in a medical setting preferred.

Knowledge & Skills:

- Self-motivated and ability to work without close supervision.
- Skilled in interviewing clients, and in working with agency staff and community resources.
- Excellent interpersonal and good communication skills required to provide effective client counseling and obtain cooperation from clients who come from a wide range of economic, social, and ethnic backgrounds.
- Excellent skills in planning and organization of multiple duties.
- Bilingual (Spanish/English) required.

Licenses:

- Position requires individual to have LCSW or be immediately eligible for supervision.
- Valid Oklahoma driver’s license.

INTERNAL AND EXTERNAL WORKING RELATIONSHIPS:

- Regular internal contact with staff to include nursing staff to coordinate care or referrals for clients.
- Will have external contact with outside agencies to exchange information to coordinate care, referrals, and programs for clients.
- Expected to form therapeutic, professional relationships with clients and positive professional relationships with coworkers.

PHYSICAL EFFORT:

- No unusual physical effort.

SUPERVISORY RESPONSIBILITY/ACCOUNTABILITY:

Direct Supervision – None

Indirect Supervision – None.

Budget/Money/Material – Responsible for assigned equipment.

Reports to – Manager, Community Engagement

WORKING CONDITIONS:

- Regular exposure to a noisy and crowded work environment, occasional interaction with disturbed and/or occasionally abusive people.

SPECIAL REQUIREMENTS:

- Must maintain client record confidentiality according to HIPAA regulations.
- Must possess the ability and willingness to perform job-related travel (home visits/training/etc.).

Address

5051 South 129th East Avenue

City, State, Zip

Tulsa, Oklahoma 74134-7004

Telephone Number	(918) 582-9355
Fax Number	(918) 595-4582
Email Address	rpoullard@gchospice.com
Application Method	Apply online at www.tulsa-health.org . <i>Applications will be accepted until the position has been filled.</i>
Opening Date	1/30/15

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