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| Job Title | Open Adoption Counselor |
| Employer/ Agency | Independent Adoption Center |
| Job Description | <p>Follow IAC Counseling Protocols so that comprehensive, high quality counseling services are provided to both birth parents and adopting parents to facilitate a positive and healthy adoption experience for all parties. This includes all paperwork and forms that are mandated in the Counseling Protocols and TDFPS regulations.</p> <p>Provide counseling and support to birth parents from the time of the match to post-birth. This includes counseling sessions as needed, match meeting, open adoption agreement meetings (preliminary and revised), and post-birth grief counseling.</p> <p>Provide counseling and support (including sensitivity to infertility issues) to adoptive parents from the time of the lead or match to post-birth. This includes the match meeting, open adoption agreement meetings, and one year of post adoption services. This also includes providing the adopting parents (both verbally and in writing) with a professional assessment of the birth parent's situation and any risks or potential risks at the time of the match and on an ongoing basis.</p> <p>Lead IAC counseling groups for adopting parents and birth parents.</p> <p>Maintain case files, which include up to date counseling notes on birth parents and adopting parents.</p> <p>Participate in staff meetings and counseling staff meetings.</p> |
| Qualifications | <p>MSW degree (Required)</p> <p>2 years experience in child welfare/child placing agency (Required)</p> <p>An understanding of the issues surrounding adoption, infertility, unplanned pregnancy, child welfare, and loss and grief</p> <p>Strong educational/motivational/client services experience and skills.</p> <p>Case management skills</p> <p>Ability to travel throughout Texas (Required)</p> <p>Valid driver's license and current automobile insurance (Required)</p> <p>Flexibility; weekend and after hours work as needed</p> <p>The ability to work with diverse populations</p> <p>Ability to serve as a Notary</p> |
| Salary/Hours | \$40,000 Annually/40 hours per week |
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| Address | 5555 West Loop South, Suite 550 |
| City, State, Zip | Bellaire, TX 77401 |
| Contact Person | Amber Burfeind, LMSW |
| Contact Title | Texas Administrator |
| Telephone Number | (281) 668-0140 |
| Fax Number | (713) 666-2925 |
| Email Address | aburfeind@adoptionhelp.org |
| Application Method | Please email Cover Letter and Resume to aburfeind@adoptionhelp.org . |
| Opening Date | Immediately |

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