

<b>Job Title</b>	Part-Time Foster Care / Adoption Coordinator
<b>Employer/ Agency</b>	Arms Wide Adoption Services
<b>Job Description</b>	<p>The Foster Care Coordinator provides case work services to children in residential care. Case work consists of the planning and coordination of services to a child and family based upon the child's and the family's current needs and functioning. The position is responsible for foster and foster/adopt home development, supervision, permanency planning, education, and training of families and children within Arms Wide Adoption Services' Foster Care/Adoption programs. This includes developing foster and foster/adopt homes; conducting studies of foster and foster/adopt families; evaluating the needs of children referred for placement; developing/reviewing service plans; providing supervision and services to families and children; participating in permanency planning for children; and leading education and training sessions for families and professionals. Case work services are available twenty-four (24) hours a day to caregivers. The Foster Care Coordinator maintains complete and current records on each case, in compliance with Residential Child Care contract standards and Child Placement Minimum Standards through the contract.</p> <p>For full description, please visit: <a href="https://www.armswideadoption.org/careers/">https://www.armswideadoption.org/careers/</a></p>
<b>Qualifications</b>	<p>-Master degree in Social Work, or Behavioral Science field; or Bachelor's degree plus two years of experience in a child placement setting</p> <p>For full qualifications, please visit: <a href="https://www.armswideadoption.org/careers/">https://www.armswideadoption.org/careers/</a></p>
<b>Salary/Hours</b>	DOE
<b>Employer/Agency</b>	Arms Wide Adoption Services
<b>Address</b>	6925 Portwest Drive, Suite 110
<b>City, State, Zip</b>	Houston, TX 77024
<b>Contact Person</b>	Kristina Wyatt
<b>Contact Title</b>	Foster Care Supervisor
<b>Telephone Number</b>	713-681-6991
<b>Fax Number</b>	713-681-9089

<b>Email Address</b>	<a href="mailto:asims@armswide.org">asims@armswide.org</a>
<b>Application Method</b>	Please email cover letter and resume to Ashley Sims at <a href="mailto:asims@armswide.org">asims@armswide.org</a> . For full description, please visit: <a href="https://www.armswideadoption.org/careers/">https://www.armswideadoption.org/careers/</a>
<b>Opening Date</b>	9/27/18

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