

<b>Job Title</b>	Statewide Coordinator
<b>Employer/ Agency</b>	Lilith Fund
<b>Job Description</b>	<p>Lilith Fund and TEA Fund are seeking a jointly-managed Statewide Coordinator for our new Client Engagement Program (CEP) who will act as the connector between these two partners and their respective program outputs and will maintain a “bird’s-eye view” of the CEP as a whole.</p> <p><b>About the Client Engagement Program</b> The CEP will be designed to support abortion fund clients so they may:</p> <ul style="list-style-type: none"> <li>• participate in existing or lead new advocacy and movement building initiatives across the state</li> <li>• create new initiatives for destigmatizing and changing the culture around abortion through storytelling, art, or creative activism in their own communities</li> <li>• connect with resources and receive holistic post-abortion aftercare; be a part of a network of support for people who have had abortions via facilitated peer and counseling groups</li> <li>• become outspoken leaders in their communities and/or within our organizations through intentional leadership development pipelines, organizing, and movement building</li> </ul> <p>This is a brand new program, which means that the Statewide Coordinator will be working along with the Executive Directors, staff, and stakeholders to design and implement the program during its first year.</p> <p><b>Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Organizes and implements administrative systems and procedures in order to provide necessary support to abortion funds’ CEP programming</li> <li>• Facilitates communication and collaboration across CEP staff, Texas abortion funds, clients, and volunteers</li> <li>• Provides technical assistance for participating abortion funds’ client engagement activities</li> <li>• Participates in the monitoring and reconciliation of budget(s) including grants, maintains financial documentation, provides information, research, statistics, and analysis related to CEP</li> <li>• Maintains and presents regular reporting and documentation of program activities</li> <li>• Influences goals, vision, and direction of program activities based on collectively established values</li> <li>• Collaborates with CEP staff, abortion funds, clients, and volunteers on determining CEP benchmarks and overall evaluation of CEP</li> <li>• Works in collaboration and provides some oversight to the two</li> </ul>

	<p>Social Workers and two Organizers housed within Lilith Fund and TEA Fund</p> <ul style="list-style-type: none"> <li>• Convene stakeholder and team meetings for program execution as needed per their recommendation</li> </ul>
<b>Qualifications</b>	<p><b><i>The Coordinator will have some knowledge in:</i></b> reproductive justice framework, anti-racist organizing principles</p> <p><b><i>The Coordinator should have excellent skills or experience in:</i></b> program and/or project management, grant reporting, financial oversight, collaborating with a team of people toward a shared goal, supporting people through skills building and leadership development, movement building and/or grassroots organizing</p> <p><b><i>The Coordinator should have demonstrated ability to:</i></b> analyze and evaluate systems, build meaningful relationships, work collaboratively, develop and manage new programs, be flexible, articulate and reach goals, work through tensions and conflicts, solve problems, utilize organizational tools/technology (ie email, Google Suite, Microsoft Office, Slack, Trello, Tresorit, EveryAction, etc), document progress, adapt to rapidly changing situations in politically challenging environment.</p> <p><b>Preferred Qualifications (not required):</b></p> <ul style="list-style-type: none"> <li>• Understanding of local, state and/or national abortion policy and recent litigation</li> <li>• Experience in public speaking</li> <li>• Proficiency in Spanish</li> </ul>
<b>Salary/Hours</b>	<p>The position is remote. Significant travel within the state of Texas and minimal travel outside of the state (for conferences/professional development) will be required. Salary ranges between \$50,000-\$55,000 per year plus benefits.</p>
<b>Application Method</b>	<p>Send a 1 page cover letter and resume to <a href="mailto:info@lilithfund.org">info@lilithfund.org</a> with the title "Statewide Coordinator, [your name]"</p>
<b>Opening Date</b>	<p>March 1, 2018.</p>

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@central.uh.edu](mailto:mswjobs@central.uh.edu) with the hiring details of your new job opportunity. Thank you.