

Job Title	Case Manager Supervisor
Employer/ Agency	Alliance for Multicultural Community Services
Job Description	<p>Description: The Supervising Case Manager will provide support and supervision to direct service team in ensuring individuals and families affected by Hurricane Harvey receive an equitable opportunity to access holistic services and resources to achieve recovery and self-sufficiency.</p> <p>Main duties include:</p> <ul style="list-style-type: none"> • Supervise and support direct services team comprising of Disaster Case Managers and Intake Specialist • Train and provide technical assistance to team • Review case files and provide feedback to Disaster Case Managers • Represent the Alliance with governmental agencies, VOADS, LTRCs, and partner agencies at meetings • Form partnerships for collaboration and direct referrals • Provide on-going program evaluation and recommendations to the Community Impact Director & Counsel • Serve as a mediator in the event of conflicts • Prepare and submit reports as required
Qualifications	<p>Required Qualifications and experience at this Level</p> <ul style="list-style-type: none"> • Experience working in areas of case management, disaster recovery and/or advocacy required • Case management supervision experience strongly preferred • Bilingual, bicultural preferred • College degree • Ability to work independently and as part of a team • Willingness to work flexible hours • Proficiency in Microsoft Office • Strong attention to detail, meet deadlines and follow up in a timely fashion • Valid driver's license, clean driving record, automobile liability insurance, and a vehicle • A demonstrated commitment to humanitarian issues,

	particularly as related to refugees, and fostering a welcoming community.
Salary/Hours	Monday through Friday, 8:30am – 5:00pm. Some weekend hours may be required. Salary DOE.
Application Method	Apply online at: https://alliance-multicultural.apscareerportal.com/jobs/726232/apps/new
Opening Date	Immediately

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